

Open Meeting – Charter Board
Sam Houston State University Charter School
September 23, 2021

The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Convene Meeting
2. Approve Minutes for August 2021 Board Meeting
3. Charter School Reporting
 - a. COVID-19 Update
 - b. Campus Updates
 - c. 2020-2021 Student Enrollment and Site Update
 - d. Financial Report
 - e. Board Training Requirements
4. Public Comments (Public shall be limited to 5 minutes per person.)
5. Discussion and Possible Board Action
 - a. Amendment to the 2021-2022 Return to In-Person Instructional Learning Plan
 - b. English as a Second Language Plan
 - c. House Bill 3 Learning Goals Plan
 - d. Low attendance waivers for the 1st six-weeks
 - e. Amendments to the Fiscal Year 21 Budget
 - f. Nomination to fill empty Board Member position
6. Adjourn



Superintendent, SHSU Charter School Board

Notice: The Governor of Texas suspended certain aspects of the statutory open meeting requirements due to the COVID-19 Pandemic and in the interest of public safety. The SHSU Charter School conducted this meeting via videoconference. Members of the public had access to the meeting through the following URL:

<https://shsu.zoom.us/j/82283349742> or by U.S. phone: 13462487799, 82283349742#; 12532158782, 82283349742# US (Houston)

Attendees:

- Present: Chair, Debra Price; Vice-Chair, Kristina Vargo; Directors, Baburhan Uzum, Kelly Clarkson-Smith, Susie Kamman
- Non-voting board associates present: Dr. Ronny Knox, SHSU Charter School Superintendent; Dr. Renee O’Neal, SHSU Charter School Principal; Virginia Yount and Sandra Horne of TSUS Office of General Counsel; Erika Ancrum, SHSU Charter School Business Manager; Alicia Hernandez, Charter School District Testing Coordinator; Rebecca Carruthers, PEIMS Coordinator.

1. Call to Order and Establish Quorum

- Chair, Debra Price, called the meeting to order at 10:04 a.m. and noted a quorum was present.

2. Approval of Minutes

- Minutes of the July 29, 2021 Board Meeting were unanimously approved.

3. Charter School Reporting

- Superintendent Knox turned the meeting to Dr. O’Neal to present the student and teacher of the month. Dr. O’Neal recognized the following:
 - Student of the Month is Jackson Matthews.
 - Staff Member (Teacher) of the Month is Crystal Pflughaupt.
- Superintendent Knox provided the following updates:
 - COVID-19 Update.
 - Campus Updates by Dr. Renee O’Neal. Updates regarding COVID issues and arrival of new students each day. Teachers are doing Benchmark Assessment Systems (BAS) assessments and will soon do Math fluency. Parent Teacher Organizations (PTOs) are active on all three campuses.
 - Dr. Knox addressed Governor Abbott’s new Executive Order that impacted the COVID learning plan. COVID protocols continue on all campuses. Planning a Zoom with parents to update them on the new rules.
 - 2021-2022 Student Enrollment and Site Update. On August 9, 2021, enrollment was at 408. A significant increase in enrollment seen during the last three weeks. Some loss of enrollment experienced due to COVID. Enrollment should be up to 411 soon. Month end goal is 420.
 - Financial Updates will be done at September meeting for July and August period.

4. Public Comments

- There were no public comments made.

5. Discussion and Possible Board Action

- 2021-2022 Gifted and Talented (GT) and English as a Second Language (ESL) Plans. Dr. O’Neal announced the ESL Plan will not be submitted for approval today but will be addressed in the September meeting. GT Plan has same overall manual approved last year except for updated dates that apply to this school year. Dr. O’Neal identified new campus representatives as Chris Krafcik at Greengate, Danielle Trahan at Brighton; Brandi Knighton at Cypress Trails, is the district-wide representative. Campus representatives met yesterday and set the program meeting for August 9 for all GT

staff. Upcoming deadlines and meeting dates of the GT program were presented.

- Dr. Price called for any questions or comments by the Board. No questions or comments were presented by Board.

Kristina Vargo moved to approve 2021-2022 GT plan; Susie Kamman seconded the motion; no further discussion; motion carried unanimously.

- 2021-2022 Student Code of Conduct. Dr. Renee O'Neal announced no changes from last year's Code of Conduct. The Charter has no in-school suspension. Dr. Price called for questions or comments from the Board.

Kristina Vargo moved to approve 2021-2022 Code of Conduct, Kelly Clarkson-Smith seconded the motion. The motion carried unanimously.

- Revisions to the Return to In-Person Instructional Learning Plan. Dr. Knox went over the instructional plan as applied to every campus. Protocols are carried over from last year with some new additions. The biggest changes are to the "close contact" procedures. Dr. Knox will bring a waiver next month to submit to TEA.

Kristina Vargo moved to approve changes to In-Person Instructional Learning Plan; Kelly Clarkson-Smith seconded the motion; the motion carried unanimously.

- Application for the Elementary and Secondary School Emergency Relief (ESSER) Supplemental Grant. A brief description was provided by Dr. Knox. Dr. O'Neal discussed how the grant may be spent. Program Requirements were presented. ESSER Supplemental Grant Expenditures were updated. Dr. Price opened the meeting for questions.

Kristina Vargo, moved to approve and Kelly Clarkson-Smith seconded the motion; no further discussion; the motion carried unanimously.

- Updated Report on Board Learning Goals. By Dr. Knox who stated awaiting information and will bring this in September.

6. Charter School Reporting (Continued)

- Dr. Knox provided the following additional update:
 - Dr. Knox recognized Joseph Mesa as this is his last Board meeting. Dr. O'Neal also recognized Joseph.

7. Adjourn

- There being no further business, upon consensus, the meeting adjourned at 10:59 a.m.


Debra Price, Chair

2021-2022 As of Enrollment

As of 9/17/2021

	Kinder	wait	1st	wait	2nd	wait	3rd	wait	4th	wait	5th	wait	6th	wait	Total Enrolled Per Site:
Brighton Academy	40	1	37	0	40	3	39	0	39	0	20	8	18	0	233
Greengate Academy	15	0	18	0	14	0	14	0	14	0	12	0			75
Cypress Trails	18	0	19	5	19	0	16	0	19	0	14	0			105
Enrolled Per Grade:	73	1	74	5	73	3	69	0	72	0	46	8	18	0	

Total Enrolled: 425

Total Waiting: 17



Sam Houston State University Charter School

COLLEGE OF EDUCATION

MEMBER THE TEXAS STATE UNIVERSITY SYSTEM

Sam Houston State University Charter School

Month End Financial Report

August 31, 2021

Prepared by: Erika Ancrum, Business Manager



Sam Houston State University Charter School

COLLEGE OF EDUCATION

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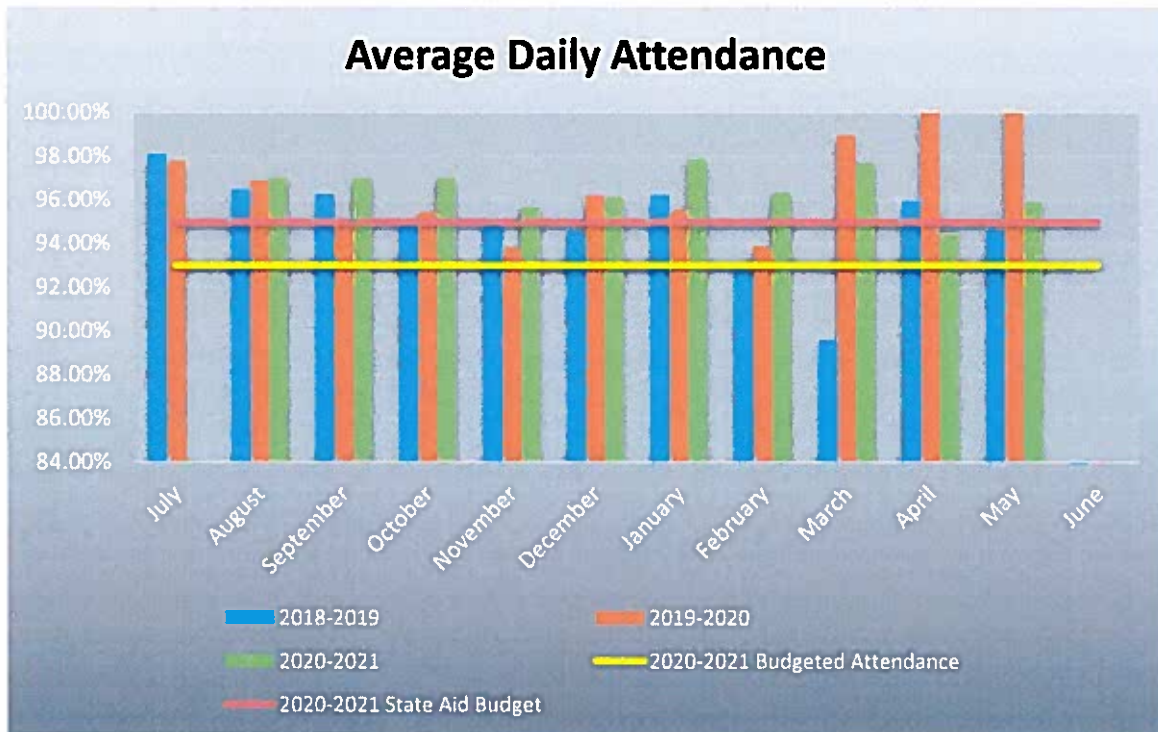
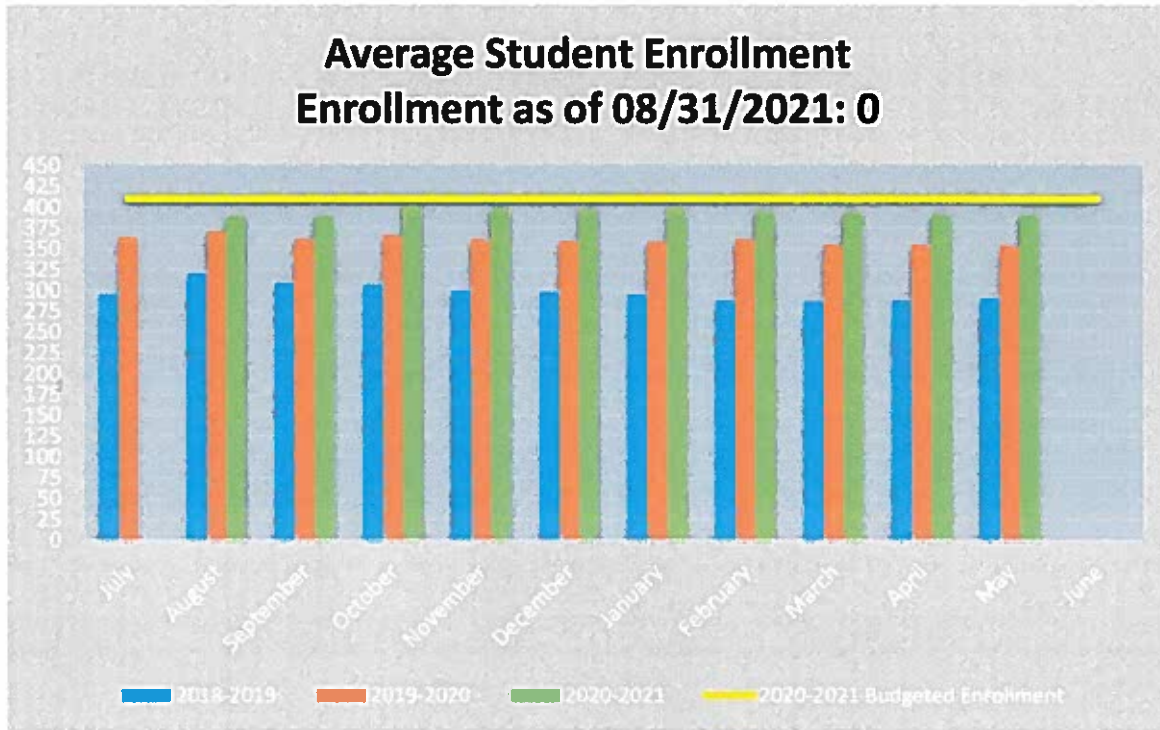
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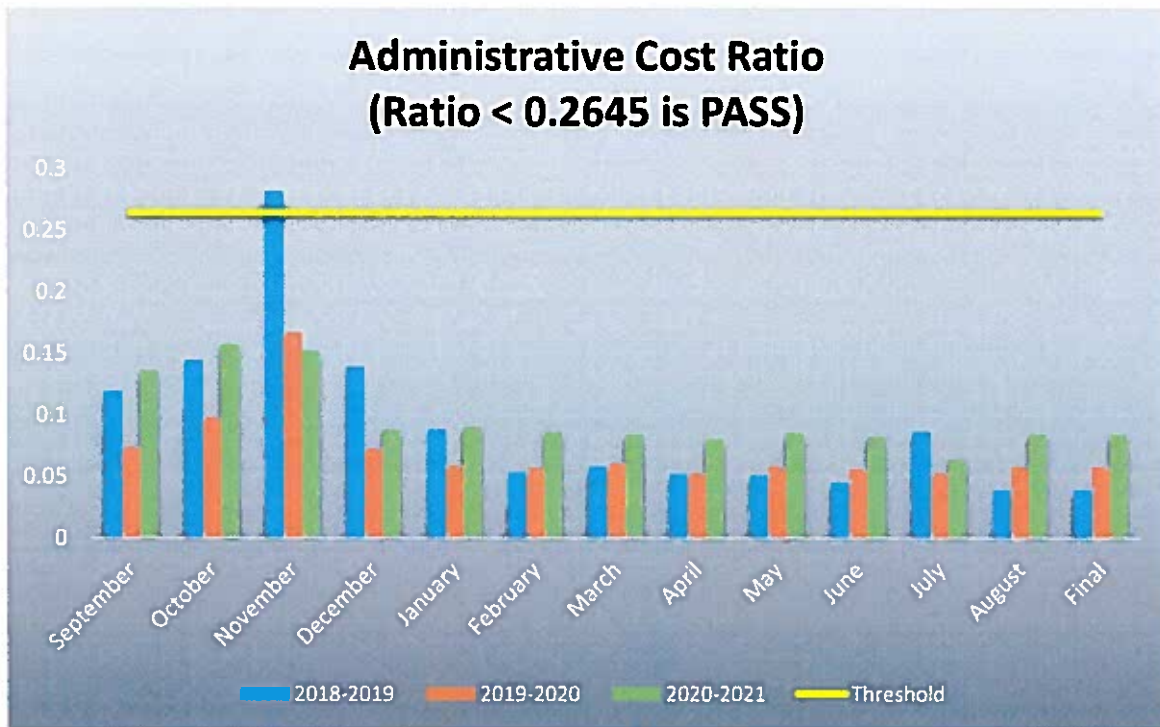
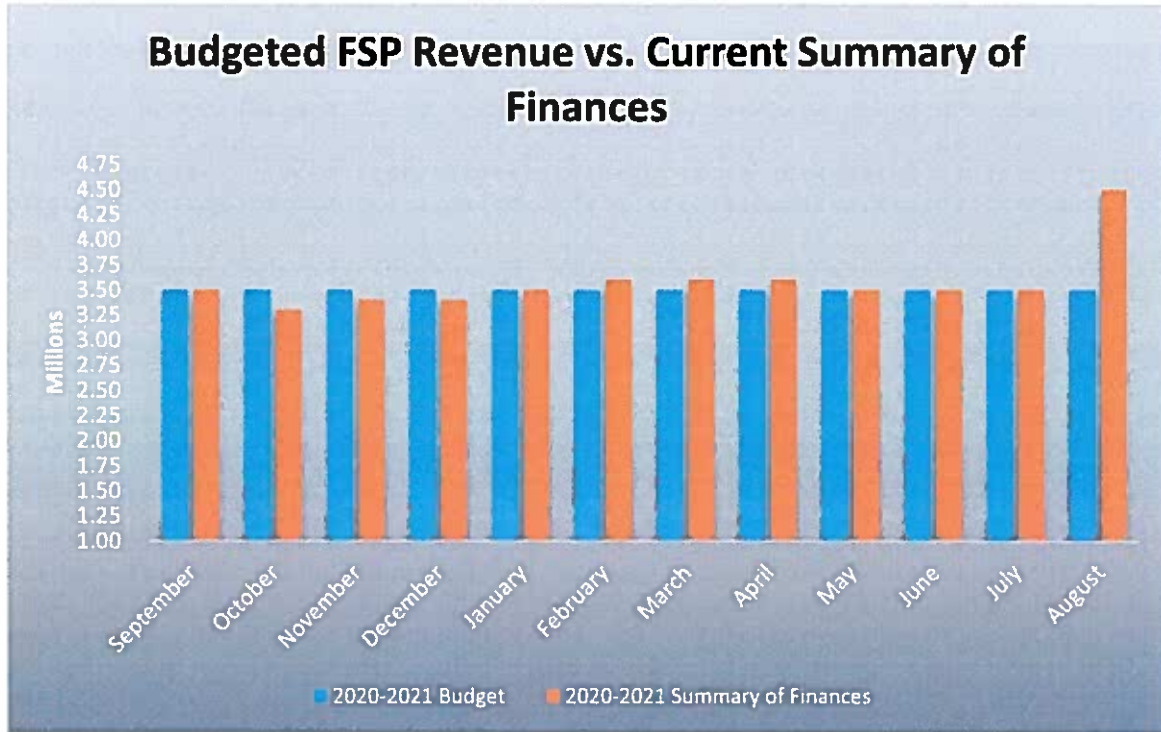
Sam Houston State University Charter School

Average Student Enrollment and Average Daily Attendance

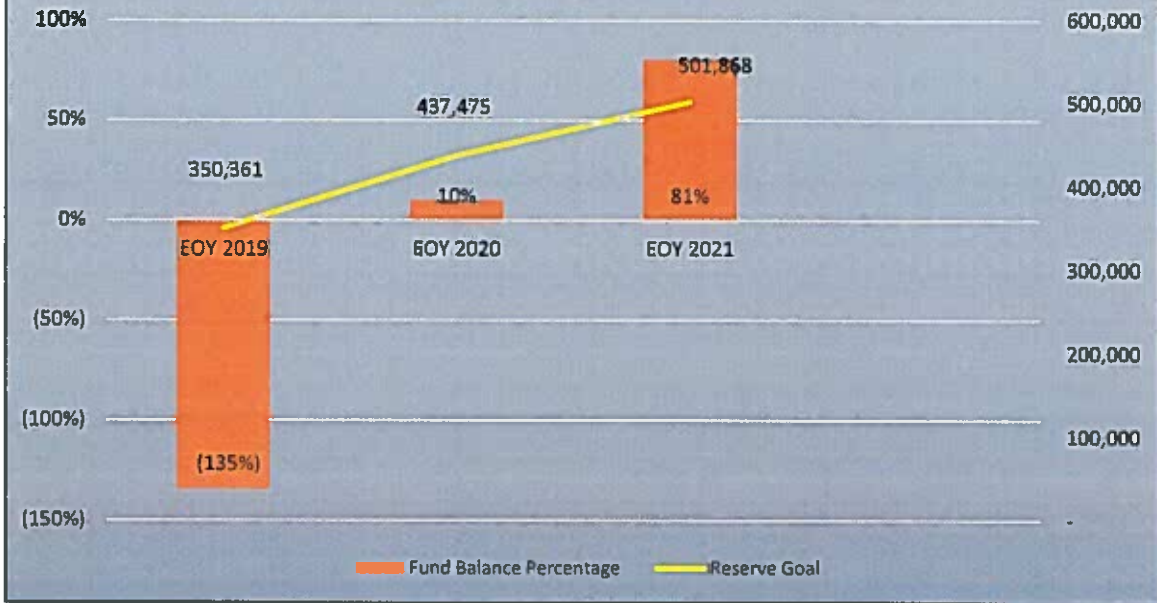


Sam Houston State University Charter School

Budgeted FSP Revenue vs. Current Summary of Finances and Administrative Cost Ratio



Fund Balance Percentage to Reserve Goal







Sam Houston State University Charter School

2020-2021 Financial Trend Analysis

Month	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Percent of Year Complete		9%	17%	25%	33%	42%	50%	56%	67%	75%	83%	92%	100%
Statement of Activities													
Total FSP Revenue YTD	\$ 282,092.00	\$ 585,752.00	\$ 1,148,360.00	\$ 1,430,831.00	\$ 1,717,366.00	\$ 2,003,185.00	\$ 2,289,560.00	\$ 2,579,661.00	\$ 2,861,743.00	\$ 3,131,671.00	\$ 3,404,857.00	\$ 3,681,043.00	\$ 3,958,229.00
Total ASF Revenue YTD (Instructional Materials)	\$ 5,348.00	\$ 16,295.00	\$ 31,860.00	\$ 47,625.00	\$ 60,832.00	\$ 74,039.00	\$ 87,250.00	\$ 101,461.00	\$ 115,672.00	\$ 130,883.00	\$ 146,094.00	\$ 161,305.00	\$ 176,516.00
Total FSP Set-Up Funds YTD (From FY20)	\$ 37,065.00	\$ 37,065.00	\$ 37,065.00	\$ 37,217.00	\$ 37,217.00	\$ 37,217.00	\$ 37,217.00	\$ 38,501.00	\$ 38,501.00	\$ 38,501.00	\$ 38,501.00	\$ 38,501.00	\$ 38,501.00
Total Expenses YTD for FSP and ASF Funds	\$ 300,935.32	\$ 565,953.41	\$ 834,491.16	\$ 1,058,968.41	\$ 1,323,674.24	\$ 1,578,182.10	\$ 1,851,355.31	\$ 2,150,014.48	\$ 2,413,023.37	\$ 2,611,207.47	\$ 2,834,795.15	\$ 3,058,382.83	\$ 3,281,970.15
Foundation School Program													
Total Monthly FSP Revenue	\$ 282,092.00	\$ 282,092.00	\$ 282,092.00	\$ 282,092.00	\$ 282,092.00	\$ 282,092.00	\$ 282,092.00	\$ 282,092.00	\$ 282,092.00	\$ 282,092.00	\$ 282,092.00	\$ 282,092.00	\$ 282,092.00
Total Monthly ASF Revenue	\$ 5,348.00	\$ 16,295.00	\$ 31,860.00	\$ 47,625.00	\$ 60,832.00	\$ 74,039.00	\$ 87,250.00	\$ 101,461.00	\$ 115,672.00	\$ 130,883.00	\$ 146,094.00	\$ 161,305.00	\$ 176,516.00
Total Monthly FSP Expenses	\$ 300,935.32	\$ 565,953.41	\$ 834,491.16	\$ 1,058,968.41	\$ 1,323,674.24	\$ 1,578,182.10	\$ 1,851,355.31	\$ 2,150,014.48	\$ 2,413,023.37	\$ 2,611,207.47	\$ 2,834,795.15	\$ 3,058,382.83	\$ 3,281,970.15
Cash Flow (Red if negative, Green if positive)	\$ (6,343.32)	\$ 30,724.87	\$ 30,724.87	\$ 99,165.75	\$ 19,206.73	\$ 262,344.27	\$ 254,507.66	\$ 272,620.22	\$ 298,774.38	\$ 281,124.11	\$ 186,298.31	\$ 212,506.95	\$ 222,864.20
Available School Fund													
Total Monthly ASF Revenue	\$ 5,348.00	\$ 16,295.00	\$ 31,860.00	\$ 47,625.00	\$ 60,832.00	\$ 74,039.00	\$ 87,250.00	\$ 101,461.00	\$ 115,672.00	\$ 130,883.00	\$ 146,094.00	\$ 161,305.00	\$ 176,516.00
Total Monthly ASF Expense	\$ -	\$ 2,082.78	\$ 575.87	\$ -	\$ 2,363.58	\$ -	\$ 352.89	\$ 1,864.79	\$ 1,864.79	\$ 1,864.79	\$ 1,864.79	\$ 1,864.79	\$ 1,864.79
Cash Flow (Red if negative, Green if positive)	\$ 5,348.00	\$ 14,212.22	\$ 26,284.13	\$ 47,625.00	\$ 58,468.42	\$ 74,039.00	\$ 84,887.11	\$ 99,596.21	\$ 113,807.21	\$ 129,018.21	\$ 144,229.21	\$ 156,439.21	\$ 174,646.21
Enrollment and Attendance													
Average Enrollment for the Month (Budget for 410)	390	403	397	398	397	397	395	391	391	391	391	391	391
Percent Attendance (Budget for 93%)	97.10%	97.10%	96.12%	96.67%	96.12%	97.06%	96.33%	97.70%	94.50%	95.90%	95.90%	95.90%	95.90%
Enrollment - Budget to Actual	(20)	(7)	(13)	(12)	(13)	(13)	(15)	(15)	(19)	(19)	(19)	(19)	(19)
Charter FIRST Indicator													
Indicator #3 - Administrative Cost Ratio (Red if FAIL, Green if PASS)	0.126	0.157	0.088	0.152	0.088	0.09	0.068	0.084	0.08	0.085	0.082	0.064	0.084

Sam Houston State University Charter School
2020-2021 Budget to Actual Progression - Fund 420 (FSP and ASF)

	3/26/2020	7/29/2021	9/3/2020	9/14/2021
	Approved Budget	Amended Budget	State Aid Budget	Monthly SOF
Total State Program Revenues	\$ 3,506,054.00	\$ 3,506,054.00	\$ 4,204,530.00	\$ 4,747,757.00
Total Budgeted Expenditures	\$ 2,967,282.00	\$ 3,148,708.00	\$ 2,948,708.00	\$ 3,148,708.00
REVENUE OVER (UNDER) EXPENSES	\$ 538,772.00	\$ 357,346.00	\$ 1,255,822.00	\$ 1,599,049.00
Planned Carryforward (Fund Balance)	\$ 538,772.00	\$ 357,346.00	\$ 1,255,822.00	\$ 1,599,049.00
	 Budget adopted in March with three sites	 Budget amended in July	 Budget estimate submitted to state for FSP funding (410 at 93%)	 Budget estimate based on SOF provided by TEA for August payment

**Sam Houston State University Charter School
2019-2020 Year-to-Date Budget to Actual Report - Foundation School Program and Available School Fund Revenue
August 31, 2021 - Fiscal Year is 100% Complete**

	Amended Budget	Received and Expended	Balance Remaining	Percent Complete
Revenues				
5700 - Local Revenue	\$ 3,506,054.00	\$ 3,568,324.00	\$ (62,270.00)	101.78%
5900 - State Program Revenue (FSP and ASF)	\$ 3,506,054.00	\$ 3,568,324.00	\$ (62,270.00)	101.78%
Total Revenues				
	\$ 2,131,425.00	\$ 2,176,904.25	\$ (45,479.25)	102.13%
	\$ 5,845.00	\$ 1,875.01	\$ 4,169.99	28.66%
	\$ 124,475.00	\$ 115,062.51	\$ 9,412.49	92.44%
	\$ -	\$ -	\$ -	-
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	\$ 219,169.00	\$ 208,481.29	\$ 10,707.71	95.11%
	\$ 654,119.00	\$ 657,872.18	\$ (3,753.18)	99.05%
	\$ 3,855.00	\$ 3,854.00	\$ 1.00	99.97%
	\$ -	\$ -	\$ -	-
	\$ -	\$ -	\$ -	-
	\$ -	\$ -	\$ -	-
Total Expenditures	\$ 3,148,709.00	\$ 3,183,649.24	\$ (34,940.24)	
Planned Carryforward (Fund Balance)	\$ 357,346.00	\$ 404,674.76		

(Red if negative, Green if positive)

**Sam Houston State University Charter School
IDEA-B Maintenance of Effort and Special Program Intent Allotments**

Month	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Percent of Year Complete	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%	100%
IDEA-B Maintenance of Effort													
Test 2 - State and Local - Previous Fiscal Year	\$ 153,287.00	\$ 153,287.00	\$ 153,287.00	\$ 153,287.00	\$ 153,287.00	\$ 153,287.00	\$ 153,287.00	\$ 153,287.00	\$ 153,287.00	\$ 153,287.00	\$ 153,287.00	\$ 153,287.00	\$ 153,287.00
Test 2 - Total Expenses YTD - Fund 420, PIC 23	\$ 14,205.49	\$ 32,398.70	\$ 51,711.99	\$ 69,741.09	\$ 83,650.32	\$ 100,822.22	\$ 115,742.00	\$ 139,918.03	\$ 154,929.94	\$ 171,072.82	\$ 188,249.00	\$ 204,018.74	\$ 204,018.74
Maintenance of Effort Percentage - Goal 100%	9.27%	21.13%	33.74%	45.56%	54.37%	65.17%	75.91%	80.83%	91.07%	111.60%	122.95%	133.10%	133.10%
Special Education Allotment													
23 - Special Education Allotment (55%)	\$ 175,736.00	\$ 159,841.00	\$ 166,617.00	\$ 168,618.00	\$ 166,699.00	\$ 177,896.00	\$ 188,438.00	\$ 188,438.00	\$ 188,438.00	\$ 188,438.00	\$ 188,438.00	\$ 188,249.00	\$ 234,975.00
55% of Allotment	\$ 96,654.80	\$ 87,912.55	\$ 91,639.35	\$ 91,639.90	\$ 91,639.35	\$ 97,641.45	\$ 103,641.45	\$ 103,641.45	\$ 103,641.45	\$ 103,641.45	\$ 103,641.45	\$ 103,641.45	\$ 129,236.25
YTD Total Expenses - Fund 420, PIC 23	\$ 12,633.06	\$ 32,321.02	\$ 51,711.99	\$ 69,741.09	\$ 83,650.32	\$ 100,822.22	\$ 115,742.00	\$ 139,918.03	\$ 154,929.94	\$ 171,072.82	\$ 188,249.00	\$ 204,018.74	\$ 204,018.74
Percent Expended	12.87%	38.78%	58.43%	76.10%	83.55%	103.05%	111.60%	134.04%	149.84%	165.23%	182.07%	197.86%	197.86%
State Compensatory Education Allotment													
24 - State Comp Ed Allotment (55%)	\$ 117,402.00	\$ 117,402.00	\$ 117,402.00	\$ 117,402.00	\$ 117,402.00	\$ 117,402.00	\$ 117,402.00	\$ 117,402.00	\$ 117,402.00	\$ 117,402.00	\$ 117,402.00	\$ 117,402.00	\$ 117,402.00
55% of Allotment	\$ 64,571.10	\$ 64,571.10	\$ 64,571.10	\$ 64,571.10	\$ 64,571.10	\$ 64,571.10	\$ 64,571.10	\$ 64,571.10	\$ 64,571.10	\$ 64,571.10	\$ 64,571.10	\$ 64,571.10	\$ 64,571.10
YTD Total Expenses - Fund 420, PIC 24	\$ 7,325.00	\$ 14,649.00	\$ 21,973.00	\$ 29,300.00	\$ 36,626.00	\$ 43,952.00	\$ 51,278.00	\$ 58,604.00	\$ 65,930.00	\$ 73,256.00	\$ 80,582.00	\$ 87,908.00	\$ 87,908.00
Percent Expended	7.32%	14.84%	21.96%	29.25%	36.81%	43.95%	51.28%	58.60%	65.93%	73.26%	80.58%	87.91%	87.91%
Bilingual Education Allotment													
25 - Bilingual Ed Allotment (55%)	\$ 9,999.00	\$ 7,871.00	\$ 11,217.00	\$ 11,217.00	\$ 11,217.00	\$ 11,217.00	\$ 11,638.00	\$ 11,670.00	\$ 11,670.00	\$ 11,555.00	\$ 11,555.00	\$ 11,555.00	\$ 11,555.00
55% of Allotment	\$ 5,499.45	\$ 4,329.05	\$ 6,169.35	\$ 6,169.35	\$ 6,169.35	\$ 6,269.20	\$ 6,418.50	\$ 6,418.50	\$ 6,418.50	\$ 6,355.25	\$ 6,355.25	\$ 6,355.25	\$ 6,355.25
YTD Total Expenses - Fund 420, PIC 25	\$ 1,478.85	\$ 2,753.95	\$ 4,028.04	\$ 5,302.13	\$ 6,576.22	\$ 7,850.31	\$ 9,124.41	\$ 10,398.51	\$ 11,672.61	\$ 12,946.71	\$ 14,220.81	\$ 15,494.91	\$ 15,494.91
Percent Expended	26.81%	63.82%	85.29%	94.48%	104.48%	112.84%	122.84%	133.87%	144.81%	155.74%	166.67%	177.60%	177.60%
School Safety Allotment													
26 - School Safety Allotment (100%)	\$ 3,873.00	\$ 3,873.00	\$ 3,746.00	\$ 3,746.00	\$ 3,746.00	\$ 3,741.00	\$ 3,729.00	\$ 3,720.00	\$ 3,720.00	\$ 3,709.00	\$ 3,709.00	\$ 3,709.00	\$ 3,709.00
100% of Allotment	\$ 3,873.00	\$ 3,873.00	\$ 3,746.00	\$ 3,746.00	\$ 3,746.00	\$ 3,741.00	\$ 3,729.00	\$ 3,720.00	\$ 3,720.00	\$ 3,709.00	\$ 3,709.00	\$ 3,709.00	\$ 3,709.00
YTD Total Expenses - Fund 420, PIC 26	\$ 0.00%	\$ 0.00%	\$ 0.00%	\$ 0.00%	\$ 0.00%	\$ 1,164.00	\$ 1,154.00	\$ 1,154.00	\$ 1,154.00	\$ 1,154.00	\$ 1,154.00	\$ 1,154.00	\$ 1,154.00
Percent Expended	0.00%	0.00%	0.00%	0.00%	0.00%	30.85%	30.94%	31.02%	31.04%	30.82%	30.54%	30.30%	30.30%
Early Education Allotment													
36 - Early Education Allotment (100%)	\$ 37,842.00	\$ 37,842.00	\$ 37,842.00	\$ 37,842.00	\$ 37,842.00	\$ 37,842.00	\$ 37,842.00	\$ 37,842.00	\$ 37,842.00	\$ 37,842.00	\$ 37,842.00	\$ 37,842.00	\$ 37,842.00
100% of Allotment	\$ 37,842.00	\$ 37,842.00	\$ 37,842.00	\$ 37,842.00	\$ 37,842.00	\$ 37,842.00	\$ 37,842.00	\$ 37,842.00	\$ 37,842.00	\$ 37,842.00	\$ 37,842.00	\$ 37,842.00	\$ 37,842.00
YTD Total Expenses - Fund 420, PIC 36	\$ 2,111.80	\$ 4,578.82	\$ 7,041.84	\$ 9,436.40	\$ 11,742.96	\$ 13,668.43	\$ 15,688.43	\$ 17,688.43	\$ 19,688.43	\$ 21,688.43	\$ 23,688.43	\$ 25,688.43	\$ 27,688.43
Percent Expended	5.58%	12.16%	18.71%	25.07%	31.19%	36.31%	41.97%	48.31%	55.45%	62.59%	69.73%	76.87%	83.81%
Dyslexia Allotment													
37 - Dyslexia Allotment (100%)	\$ 12,318.00	\$ 12,318.00	\$ 12,318.00	\$ 12,318.00	\$ 12,318.00	\$ 12,318.00	\$ 12,318.00	\$ 12,318.00	\$ 12,318.00	\$ 12,318.00	\$ 12,318.00	\$ 12,318.00	\$ 12,318.00
100% of Allotment	\$ 12,318.00	\$ 12,318.00	\$ 12,318.00	\$ 12,318.00	\$ 12,318.00	\$ 12,318.00	\$ 12,318.00	\$ 12,318.00	\$ 12,318.00	\$ 12,318.00	\$ 12,318.00	\$ 12,318.00	\$ 12,318.00
YTD Total Expenses - Fund 420, PIC 37	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00
Percent Expended	5.27%	5.27%	5.27%	5.27%	5.27%	5.27%	5.27%	5.27%	5.27%	5.27%	5.27%	5.27%	5.27%
Projected Compliant													
Projected Non-Compliant													

*Does not have to meet a special population compliance requirement, but expected to maintain program.
**We have chosen to maintain the program with a \$5,000 budget.

Sam Houston State University Charter School

Federal Program Fiscal Status

August 31, 2021 - Fiscal Year is 100% Complete

Federal Risk Rating for Noncompliance - MEDIUM

Fund and Grant	Object Code	Budget	Expenses Before FY21	Total Percent Expended Before FY21	Balance Remaining for FY21	FY21 YTD Expenses	Total Percent Expended	Balance Remaining	FY19 Indirect Cost Rate	Grant Award Period	Notes
Fund 224: 2019-2020 IDEA-B Formula	6100	\$ 10,500.00	\$ 1,287.86	12.36%	\$ -	\$ -	12.36%	\$ 9,212.14			
	6200	\$ 23,402.55	\$ 28,421.71	121.45%	\$ 4,182.96	\$ 3,934.57	130.20%	\$ (8,953.73)	3.939%	09/20/19 - 09/30/21	Commitments: \$194.43
	6300	\$ -	\$ -	-	\$ -	\$ -	-	\$ -			
	6400	\$ -	\$ -	-	\$ -	\$ -	-	\$ -			
	Indirect Costs	\$ 1,335.45	\$ 1,225.85	91.78%	\$ 109.60	\$ 153.31	103.27%	\$ (43.71)			
TOTAL	\$ 35,238.00	\$ 30,945.42	87.82%	\$ 4,292.56	\$ 4,087.88	99.42%	\$ 10.27				
Fund 225: 2019-2020 IDEA-B Pre-K	6100	\$ -	\$ -	-	\$ -	\$ -	-	\$ -			
	6200	\$ 528.44	\$ 529.46	100.19%	\$ (1.02)	\$ -	100.19%	\$ (1.02)	3.939%	09/20/19 - 09/30/20	Grant fully expended.
	6300	\$ -	\$ -	-	\$ -	\$ -	-	\$ -			
	6400	\$ -	\$ -	-	\$ -	\$ -	-	\$ -			
	Indirect Costs	\$ 20.56	\$ 19.54	95.04%	\$ 1.02	\$ -	85.04%	\$ 1.02			
TOTAL	\$ 549.00	\$ 549.00	100.00%	\$ 0.00	\$ -	100.00%	\$ 0.00				
Fund 226: 2019-2020 Title II Part A	6100	\$ -	\$ -	-	\$ -	\$ -	-	\$ -			
	6200	\$ 4,773.00	\$ 2,770.00	58.03%	\$ 3,304.00	\$ 2,005.68	100.08%	\$ (3.68)	3.939%	09/20/19 - 09/30/21	Commitments: \$0
	6300	\$ -	\$ -	-	\$ -	\$ -	-	\$ -			
	6400	\$ -	\$ -	-	\$ -	\$ -	-	\$ -			
	Indirect Costs	\$ 195.00	\$ 109.12	55.96%	\$ 85.88	\$ 82.20	98.11%	\$ 3.68			
TOTAL	\$ 4,968.00	\$ 2,879.12	57.95%	\$ 3,388.88	\$ 2,087.88	100.00%	\$ 0.00				
2019-2021 Safety and Security Grant	6100	\$ -	\$ -	-	\$ -	\$ -	-	\$ -			
	6200	\$ 25,000.00	\$ 10,991.93	43.97%	\$ 14,008.07	\$ 5,411.98	65.62%	\$ 8,596.11	0.000%	01/20/18 - 05/31/2022	Commitments: \$0
	6300	\$ -	\$ -	-	\$ -	\$ -	-	\$ -			
	6400	\$ -	\$ -	-	\$ -	\$ -	-	\$ -			
	Indirect Costs	\$ -	\$ -	-	\$ -	\$ -	-	\$ -			
TOTAL	\$ 25,000.00	\$ 10,991.93	43.97%	\$ 14,008.07	\$ 5,411.98	65.62%	\$ 8,596.11				
Fund 224: 2020-2021 IDEA-B Formula	6100	\$ -	\$ -	-	\$ -	\$ -	-	\$ -			
	6200	\$ 42,598.00	\$ -	0.00%	\$ 42,598.00	\$ 42,897.32	100.70%	\$ (299.32)	3.897%	09/22/20 - 09/30/21	Grant fully expended
	6300	\$ -	\$ -	-	\$ -	\$ -	-	\$ -			
	6400	\$ -	\$ -	-	\$ -	\$ -	-	\$ -			
	Indirect Costs	\$ 1,993.00	\$ -	0.00%	\$ 1,993.00	\$ 1,693.68	84.96%	\$ 299.32			
TOTAL	\$ 44,591.00	\$ -	0.00%	\$ 44,591.00	\$ 44,591.00	100.00%	\$ -				
Fund 225: 2020-2021 IDEA-B Pre-K	6100	\$ -	\$ -	-	\$ -	\$ -	-	\$ -			
	6200	\$ 549.00	\$ -	0.00%	\$ 549.00	\$ 549.00	100.00%	\$ -	3.897%	09/22/20 - 09/30/21	Grant fully expended
	6300	\$ -	\$ -	-	\$ -	\$ -	-	\$ -			
	6400	\$ -	\$ -	-	\$ -	\$ -	-	\$ -			
	Indirect Costs	\$ 22.00	\$ -	0.00%	\$ 22.00	\$ 21.34	97.00%	\$ 0.66			
TOTAL	\$ 571.00	\$ -	0.00%	\$ 571.00	\$ 570.34	99.88%	\$ 0.66				
Fund 255: 2020-2021 Title II Part A	6100	\$ -	\$ -	-	\$ -	\$ -	-	\$ -			
	6200	\$ 6,148.00	\$ -	0.00%	\$ 6,148.00	\$ 5,339.92	86.86%	\$ 808.08	3.897%	09/22/20 - 09/30/21	Commitments: \$0
	6300	\$ -	\$ -	-	\$ -	\$ -	-	\$ -			
	6400	\$ -	\$ -	-	\$ -	\$ -	-	\$ -			
	Indirect Costs	\$ 238.00	\$ -	0.00%	\$ 238.00	\$ 205.54	86.36%	\$ 32.46			
TOTAL	\$ 6,386.00	\$ -	0.00%	\$ 6,386.00	\$ 5,545.46	86.84%	\$ 840.54				
Fund 418: Instructional Materials Allowment for 2019-2020 & 2020-2021 Biennium	6300	\$ 63,310.67	\$ 23,064.25	36.43%	\$ 40,246.42	\$ 32,074.20	87.09%	\$ 8,172.22	N/A	School Years 2019-2020 and 2020-2021	This is not a federal grant.
TOTAL	\$ 63,310.67	\$ 23,064.25	36.43%	\$ 40,246.42	\$ 32,074.20	87.09%	\$ 8,172.22				



Sam Houston State University Charter School

COLLEGE OF EDUCATION

MEMBER THE TEXAS STATE UNIVERSITY SYSTEM

2021-2022 Return to In-Person Instructional Plan

Board Approved September 23, 2021 (DRAFT)

The details on this document are subject to change as directives are provided by governing authorities and/or health officials or as environmental conditions change.

In-Person Protocols

The SHSU Charter School will follow the protocols below for teachers, staff, students, volunteers, and visitors to the campus:

1) Temperature Checks

All employees, volunteers, students, and visitors will have their temperature checked before they can enter the building. We will scan the student's temperature in the drop-off line before they exit the vehicle. Any person with a temperature higher than 100°F will be sent home.

2) Face Coverings (Masks)

In compliance with the Governor's Executive Order (GA-36) issued on May 18, 2021 public schools may not require face coverings be worn by staff, students, or visitors to the campus. Face coverings may be worn by individuals that choose to do so.

3) Hand Sanitizer and Hand Washing

As students enter and exit the buildings, classrooms, and other areas of the school they will be given hand sanitizer to use. We will also add into each instructional schedule a specified time for supervised hand washing in the morning and in the afternoon.

4) Social Distancing

In the classroom students will be social distanced as much as possible.

5) Sanitizing Classroom Materials

Books and other manipulatives will be sanitized after each student use. iPads and Chromebooks will be sanitized after each student use as well.

6) After School Cleaning

Each owner of the buildings understands the importance of deep cleaning all school areas at the end of the day.

Prevention and Response to COVID-19

PREVENT: Practices to Prevent the Virus from Entering the School

Screening Questions for COVID-19 Before Campus Access

EMPLOYEES: The SHSU Charter School will require teachers and staff to self-screen for COVID-19 symptoms before coming onto campus each day. The self-screening should include teachers and staff taking their own temperature. Teachers and staff must report to the SHSU Charter School administration if they themselves have COVID-19 symptoms or are lab-confirmed with COVID-19, and, if so, they must remain off campus until they meet the criteria for re-entry as noted below. Additionally, they must report to the SHSU Charter School administration if they have had close contact with an individual who is lab-confirmed with COVID-19, and, if so, must remain off campus if they have not been fully vaccinated until they are tested and cleared return to work.

(SECTION A)

Governor Abbott released **Executive Order GA-38** regarding confirmed COVID cases and Close Contact with COVID cases in public school.

LAB CONFIRMED CASE: The Executive Order mandates that all confirmed cases must quarantine according to the protocols in our **Return to In-Person Instruction Plan (Section B)**. Parents must ensure they do not send a child to school if the child has COVID-19 symptoms or is lab-confirmed (PCR) with COVID-19. **The SHSU Charter School does not accept “at home” COVID tests.**

CLOSE CONTACT: The Executive Order **did change** the protocols for Close Contact quarantines. Parents may choose from one of the following options below:

- a) Continue to send your child to school if the child is not exhibiting any symptoms, **OR**
- b) Parents can opt to keep their students at home for a **quarantine period** as outlined below:
 - 1) Quarantine can end on **Day 10** after close contact without testing
 - 2) Quarantine can end on **Day 7** after negative test result
- c) **Students who have had Close Contact with a lab-confirmed case will have their absences excused during the quarantine period.** Parents may choose to quarantine siblings of those students who have had close contact with a lab-confirmed case, **but those absences during a quarantine period cannot be excused unless the sibling**

develops symptoms during the quarantine period.

d) **NEW** Due to updated Health Guidance from TEA on September 17, 2021, the SHSU Charter School will now require students who have had household-based close contact with lab confirmed positive COVID cases to stay at home during the recommended Close Contact quarantine period if the campus is located in an area with high or rising COVID Case rates.

1) **VOLUNTEERS:** Before volunteers and visitors are allowed onto campuses, the SHSU Charter School will screen all volunteers and visitors to determine if they have COVID-19 symptoms or are lab-confirmed with COVID-19, and, if so, they must remain off campus until they meet the criteria for re-entry as noted below.

Individuals Confirmed or Suspected with COVID-19

(SECTION B)

Any individuals who themselves either: (a) are lab-confirmed (PCR) to have COVID-19; or (b) experience the symptoms of COVID-19 must stay at home throughout the infection period, and cannot return to campus until the SHSU Charter School staff screens the individual to determine all the below conditions for campus re-entry have been met:

o In the case of an individual who was diagnosed with COVID-19, the individual may return to school when all three of the following criteria are met:

- i. at least one day (24 hours) has passed since recovery (resolution of fever without the use of fever-reducing medications);
- ii. the individual has improvement in symptoms (e.g., cough, shortness of breath);
- iii. at least ten days have passed since symptoms first appeared.

o In the case of an individual who has symptoms that could be COVID-19 and who is not evaluated by a medical professional or tested for COVID-19, such individual is assumed to have COVID-19, and the individual may not return to the campus until the individual has completed the same three-step set of criteria listed above.

o If the individual has symptoms that could be COVID-19 and wants to return to school before completing the above stay at home period, the individual must either (a) obtain a medical professional's note clearing the individual for return based on an alternative diagnosis or (b) obtain an acute infection tests at an approved COVID-19 testing location found at <https://tdem.texas.gov/covid-19/> that comes back negative for COVID-19.

***The SHSU Charter School does not accept “at home” COVID tests.**

Identifying Possible COVID-19 Cases on Campus

- o The SHSU Charter School will immediately separate any student who shows COVID-19 symptoms while at school until the student can be picked up by a parent or guardian.
- o The SHSU Charter School will clean the areas used by the individual who shows COVID-19 symptoms while at school (student, teacher, or staff) as soon as is feasible.
- o Students who report feeling feverish will be given an immediate temperature check to determine if they are symptomatic for COVID-19.

RESPOND: Practices to Respond to a Lab-Confirmed Case in the School

Required Actions if Individuals with Lab-Confirmed Cases Have Been in a School

1. If an individual who has been in a school is lab-confirmed to have COVID-19, the SHSU Charter School will notify its local health department, in accordance with applicable federal, state, and local laws and regulations, including confidentiality requirements of the Americans with Disabilities Act (ADA) and Family Educational Rights and Privacy Act (FERPA).
2. The SHSU Charter School will close off areas that are heavily used by the individual with the lab-confirmed case (student, teacher, or staff) until the non-porous surfaces in those areas can be disinfected, unless more than 7 days have already passed since that person was on campus.
3. Consistent with school notification requirements for other communicable diseases, and consistent with legal confidentiality requirements, the SHSU Charter School will notify all teachers, staff, and families with direct contact to an individual with a lab-confirmed COVID-19 case.

COVID-19 Symptoms

In evaluating whether an individual has symptoms consistent with COVID-19, consider the following questions:

Have they recently begun experiencing any of the following in a way that is not normal for them?

- o Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit
- o Loss of taste or smell
- o Cough
- o Difficulty breathing
- o Shortness of breath
- o Fatigue
- o Headache
- o Chills
- o Sore throat
- o Congestion or runny nose
- o Shaking or exaggerated shivering

- o Significant muscle pain or ache
- o Diarrhea
- o Nausea or vomiting

Close Contact

This document refers to “close contact” with an individual who is lab-confirmed to have COVID-19. Close contact is determined by an appropriate public health agency. For clarity, close contact is defined as:

- a. being directly exposed to infectious secretions (e.g., being coughed on)
- b. being within 6 feet for a cumulative duration of 15 minutes; however, additional factors like case/contact masking (i.e., both the infectious individual and the potential close contact have been consistently and properly masked), ventilation, presence of dividers, and case symptomology may affect this determination.

Either (a) or (b) defines close contact if it occurred during the infectious period of the case, defined as two days prior to symptom onset to 10 days after symptom onset.

In the case of asymptomatic individuals who are lab-confirmed with COVID-19, the infectious period is defined as two days prior to the confirming lab test and continuing for 10 days following the confirming lab test.

Sam Houston State University Charter School Annual ESL Program Evaluation Report

September 23, 2021

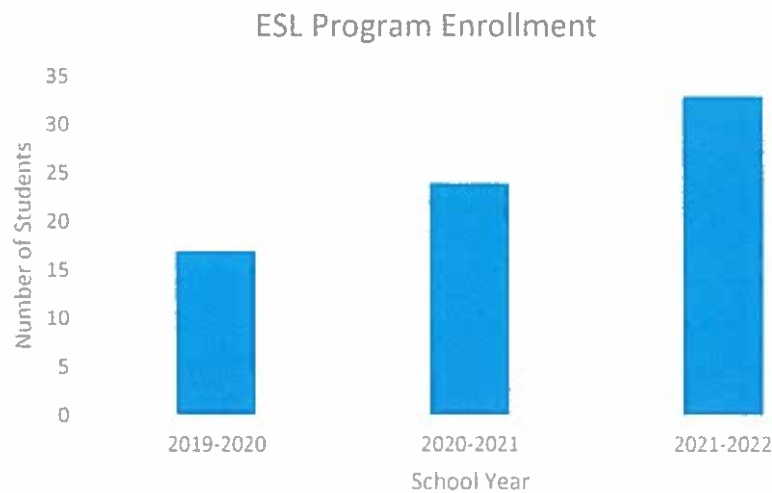
Alicia Hernandez, ESL Coordinator

ESL Program Mission

Identify, monitor, and support Emergent Bilinguals as they interact with engaging, hands-on instruction every day.

Enrollment Trends

2019-2020	2020-2021	2021-2022
17	24	33



Languages Represented:

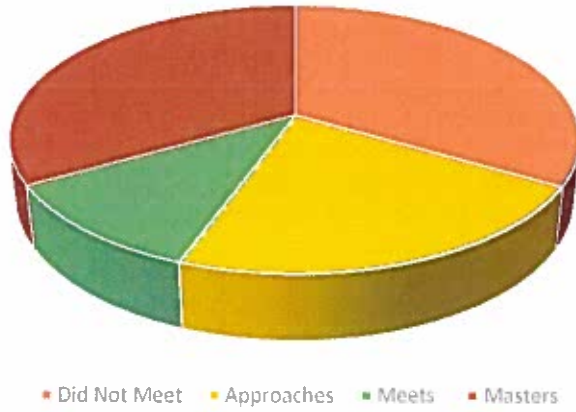
Spanish, French, Arabic, Malayalam, Gujarati

STAAR Achievement Summary, 2021

SHSU Charter School scored 100% in Domain 3 of Accountability: Closing the Gaps

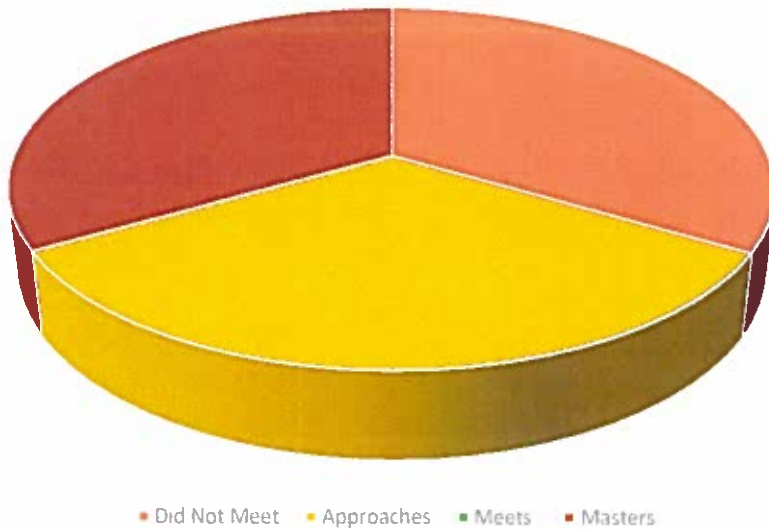
Reading STAAR (9 students)			
Did Not Meet	Approaches	Meets	Masters
3	2	1	3

Reading STAAR, grades 3-6



Math STAAR (9 students)			
Did Not Meet	Approaches	Meets	Masters
3	3	0	3

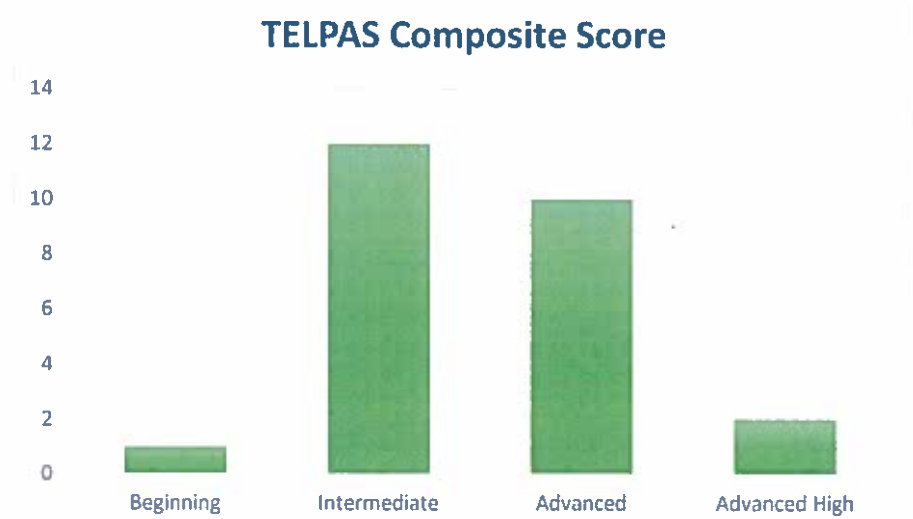
Math STAAR, grades 3-6



TELPAS Achievement Summary, 2021

Composite Score = Listening, Speaking, Reading and Writing ratings combined

TELPAS Composite, 25 students			
Beginning	Intermediate	Advanced	Advanced High
1	12	10	2



COVID Impact

The interruptions to school systems during the last 18 months have presented many challenges to the documentation processes of special populations. Some considerations include:

- Incomplete or nonexistent screening documentation from prior district (especially if student was a remote learner last year)
- Requesting transfer documentation delayed because prior district is on summer break or understaffed due to health concerns
- Current students, teachers, and support staff quarantine or isolate and are unable to complete documentation processes in person
- Parent concerns over health guidelines and job displacement result in increased student mobility. (We are experiencing higher-than-normal transfers in and out of our district, especially in ESL population.)
- Gaps in instruction result in gaps in student learning. this can be seen in STAAR and TELPAS achievement across the state. Pandemic impacts students within special populations in unique ways.

Program Strengths:

- ESL students scoring Masters on STAAR
- Summer PD with Dr. Uzum gave teachers opportunities to improve their instruction for Emergent Bilingual students with unique learning needs
- Targeted PD with Ensemble Learning improved Speaking domain scores this year, but there is more work to be done
- Instructional assignments/ student coding strategies provide a variety of content-based and pullout ESL support, resulting in no need for TEA waivers.
- Student identification systems improve every year. Transfer parents report positive experiences with ESL program compared to prior districts.
- Student support networks: partnerships with University experts provide exceptional opportunities to meet unique needs of each ESL family (EX: Arabic conferencing and translation, document translation, etc.)

Program Growth Areas:

- Improved systems for Reclassification (EX: Scoring audits)
- Increase student TELPAS achievement in Speaking domain
- Three staff members with ESL students that are not ESL certified at this time
- Targeting early literacy earlier
- SHSU-specific LPAC documents

Additional Comments:

HB3 Updated Goals

September 2021

What is HB3?

- **House Bill 3 (HB 3) amends Texas Education Code (TEC) to add Sec. 11.185 and 11.186 to include plans that target early childhood (EC) literacy and math proficiency and college, career, and military readiness (CCMR).**
- **an annual review by the board at a public meeting;**
- **an annual report posted on district and campus websites; and**
- **specific, quantifiable, annual goals for five years at each campus.**

Early Childhood and 3-6 Math progress measure

- EOY Kindergarten math benchmark 80% of all students will score 70% or higher.
- The percent of 3-6 grade students who score approaches or above on the Reading STAAR test will increase from 83% to 86%
- The percent of 1st and 2nd grade students that score 70% or higher on the local EOY benchmarks will increase from 63% to 75% by June 2024.
- Math board outcome goal: The percent of students that score meets grade level or above on the STAAR math test will increase from 84% to 87% by June 2024.

**Early Childhood
and 3-6 targeted
Professional
Development
Plan-Math**

- **Add math iReady and ST Math programs for all students and train teachers.**
- **Increase peer teacher observations either in person or through zoom.**
- **Assign math professional development for struggling teachers.**
- **Contract math professional development for all K-6 grade teachers.**

Early Childhood and 3-6 Literacy progress measures

- The percent of K-6 students that score on grade level or above on the Benchmark Assessment System (BAS) will increase from 71% to 87% by 2024.
- The percent of 3-6 grade students that score approaches or above on the STAAR Reading will increase from 83% to 90% by 2024.
- K-2 students using the mClass Early Literacy assessment program will increase by 10% each year through 2024.

Early Childhood
and 3-6 targeted
professional
development plan
for literacy

- All K-6 grade teachers will attend the TEA Reading Academy over the next three years.
- Train all staff on iReady and Lexia for interventions and STAAR preparation.
- Focus on writing professional development.
- Increase staff peer observations either in person or through zoom.
- Continue guided reading professional development.
- Consult with an independent expert for instructional support.

Detailed Data

All student group and specific All student group and specific targets based on STAAR and BOY benchmark data will be shared at the October 2021 Board meeting.

2021-2022 LOW ATTENDANCE WAIVER DAYS

Six Weeks 1 Reporting Period: 7/21/2021-9/3/2021

85.78%

(20-21 Yearly Attendance Percentage = 96.77%)

	<u>DATE:</u>	<u>ATTENDANCE %</u>
1.	7/29/2021	71.07
2.	7/30/2021	70.81
3.	8/2/2021	71.36
4.	8/3/2021	79.10
5.	8/4/2021	80.30
6.	8/9/2021	80.79
7.	8/10/2021	79.26
8.	8/11/2021	80.25
9.	8/13/2021	71.48

Sam Houston State University Charter School Fiscal Year 2021 Proposed Budget Amendment

Fiscal Year: September 1, 2020 - August 31, 2021

For: Academic Years 2020-2021 (September-May) and 2021-2022 (July-August)

	Approved Budget	Proposed Amendment	Change
Revenues			
5800 State Program Revenues	3,506,054.00	3,506,054.00	0.00
Total Revenues	\$ 3,506,054.00	\$ 3,506,054.00	\$ -
Expenditures			
11 Instruction	2,131,425.00	2,177,671.82	46,246.82
12 Instructional Resources and Media Services			
13 Curriculum Dev. and Instructional Staff Dev.	5,845.00	5,845.00	0.00
21 Instructional Leadership			
23 School Leadership	124,475.00	124,475.00	0.00
31 Guidance, Counseling, and Evaluation Services			
32 Social Work Services			
33 Health Services			
34 Student Transportation			
35 Food Services			
36 Extracurricular Activities			
41 General Administration	219,189.00	219,189.00	0.00
51 Facilities Maintenance and Operations	664,119.00	657,872.18	(6,246.82)
52 Security and Monitoring Services	3,655.00	3,655.00	0.00
53 Data Processing Services			
61 Community Services			
71 Debt Services			
81 Fund Raising			
Total Expenditures	\$ 3,148,708.00	\$ 3,188,708.00	\$ 40,000.00
REVENUE OVER (UNDER) EXPENSE	\$ 357,346.00	\$ 317,346.00	\$ (40,000.00)
Planned Carryforward	\$ 357,346.00	\$ 317,346.00	\$ (40,000.00)

Decrease function 51 to cover deficit in function 11

Increase function 11 to cover deficit

Board Approval: () Approved () Denied
--

_____ Board President Signature and Date



Sam Houston State University Charter School
COLLEGE OF EDUCATION

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Sam Houston State University Charter School

**Open Meeting – Charter Board
Sam Houston State University Charter School
October 26, 2021**

A regular meeting of the Sam Houston State University Charter School Board will be held on October 26, 2021, in TEC 319 beginning at 10:00am.

The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

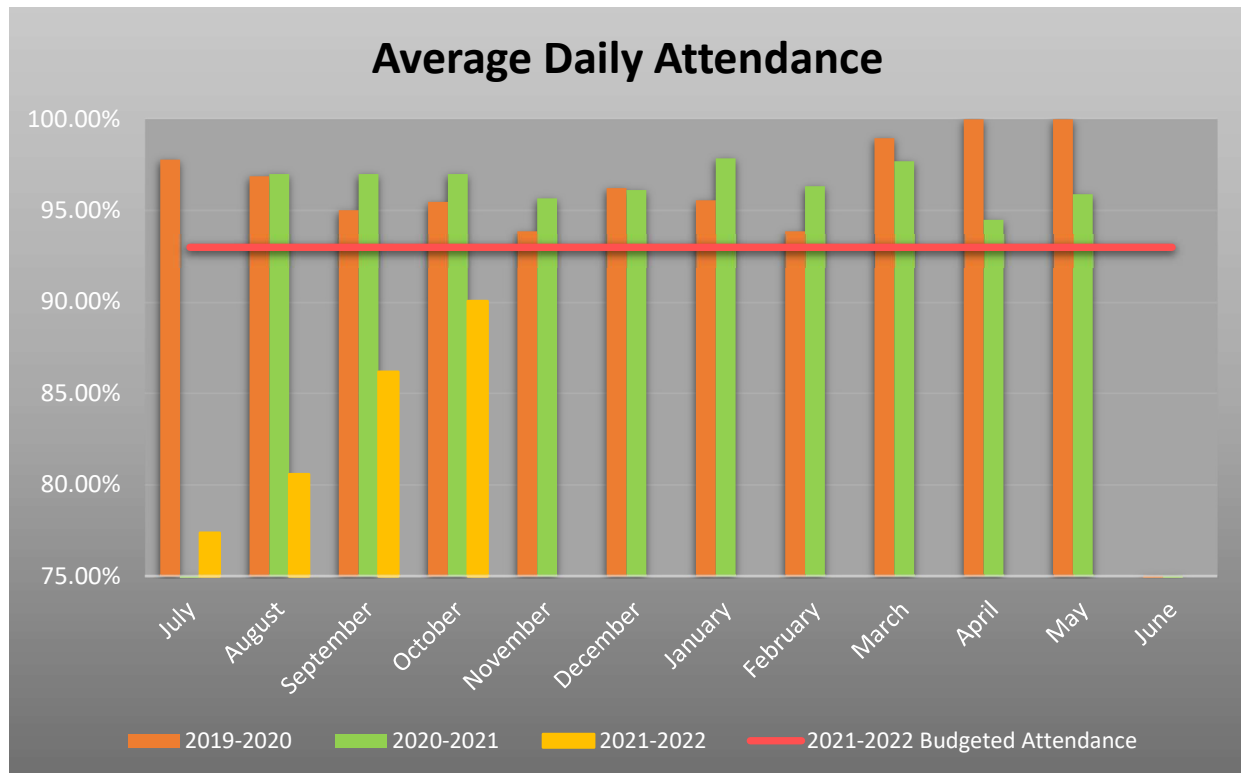
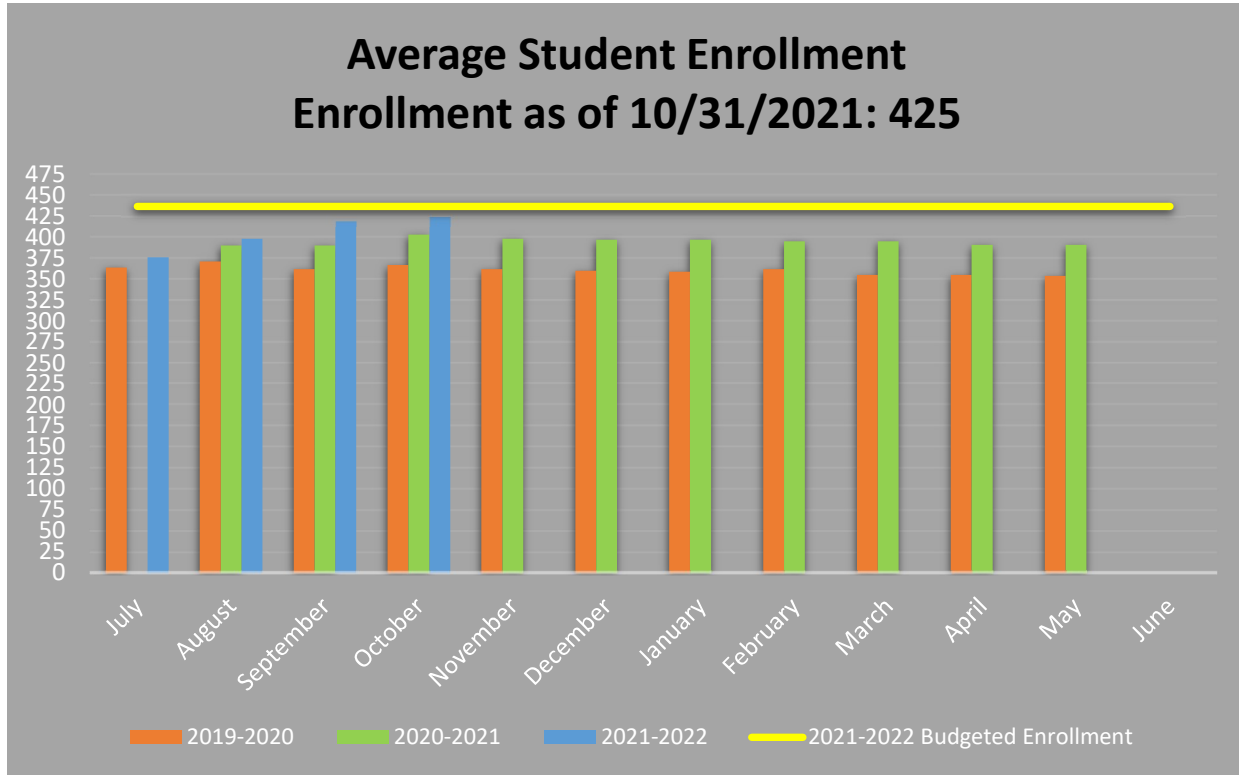
1. Convene Meeting
2. Approve Minutes for September 2021 Board Meeting
3. Charter School Reporting
 - a. COVID-19 Update
 - b. Campus Updates
 - c. 2021-2022 Student Enrollment and Site Update
 - d. Academic Progress – 1st Nine Weeks
 - e. PTO Activities Update
 - f. Financial Report
 - g. Recognition of National Principals Month
 - h. Reminder Board Training Requirements
4. Public Comments (Public shall be limited to 5 minutes per person.)
5. Discussion and Possible Board Action
 - a. 2021-2022 Campus Improvement Plan
6. Adjourn



Superintendent, SHSU Charter School Board

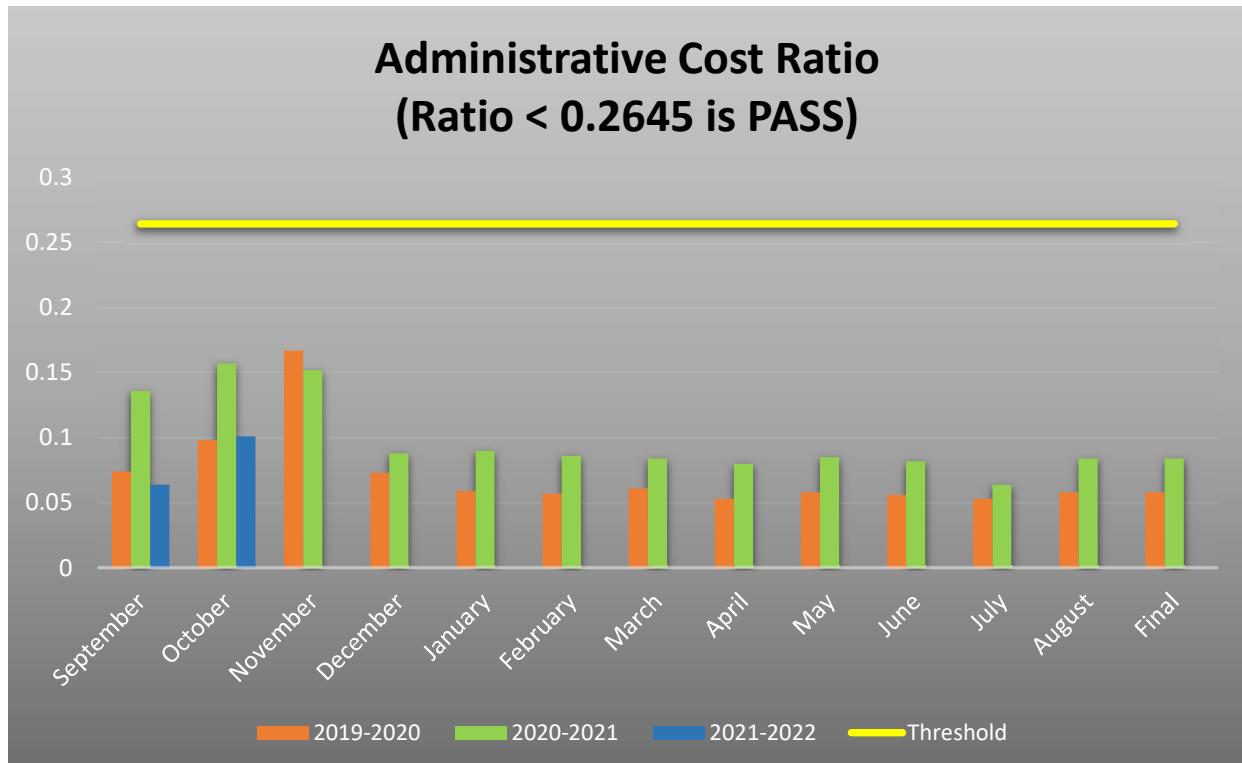
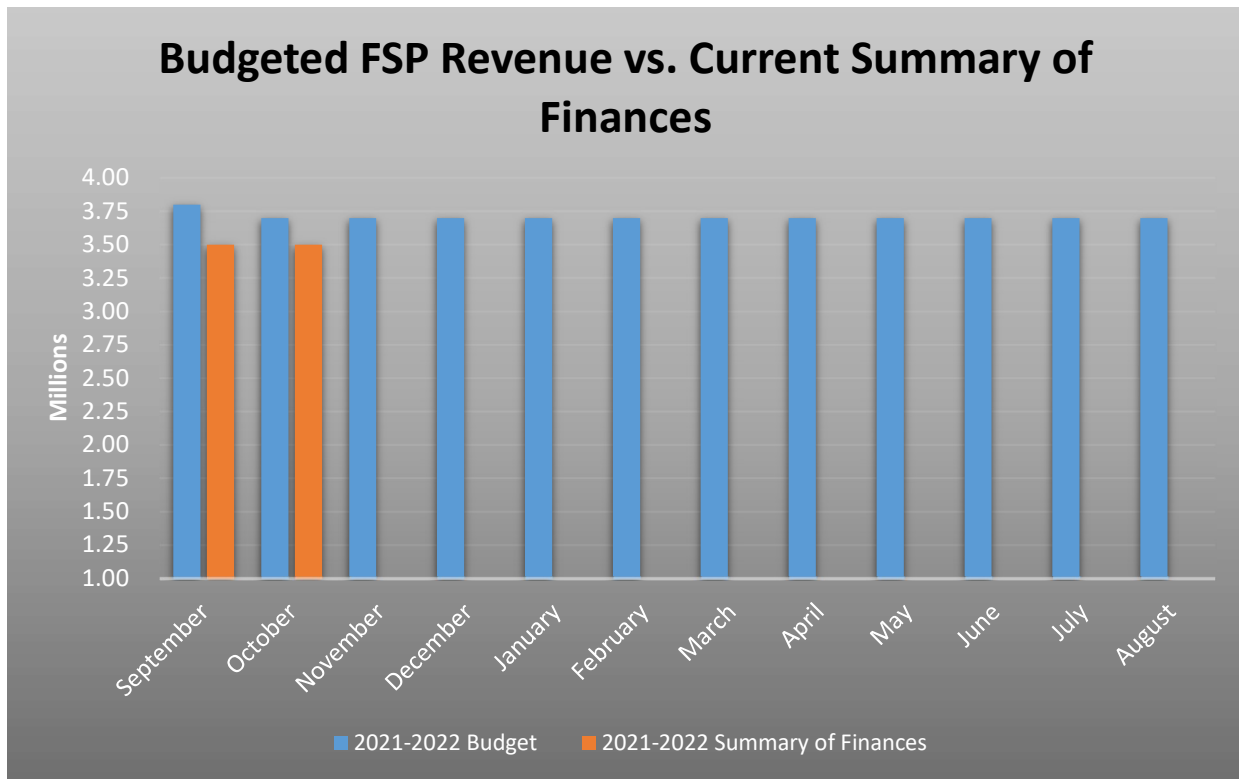
Sam Houston State University Charter School

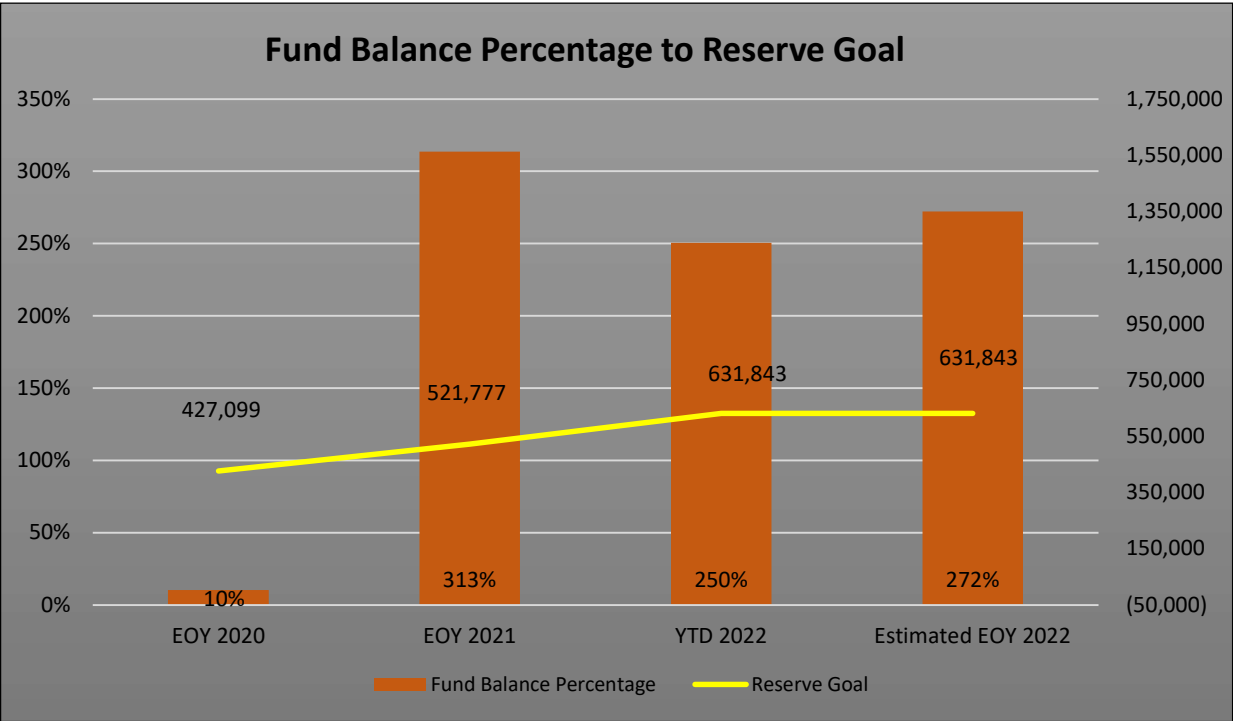
Average Student Enrollment and Average Daily Attendance



Sam Houston State University Charter School

Budgeted FSP Revenue vs. Current Summary of Finances and Administrative Cost Ratio





Sam Houston State University Charter School

**Open Meeting – Charter Board
Sam Houston State University Charter School
November 18, 2021**

A regular meeting of the Sam Houston State University Charter School Board will be held on November 18, 2021, in TEC 279 beginning at 3:00pm.

The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Convene Meeting
2. Approve Minutes for October 2021 Board Meeting
3. Charter School Reporting
 - a. COVID-19 Update
 - b. Campus Updates
 - c. 2021-2022 Student Enrollment and Site Update
 - d. Financial Report
4. Public Comments (Public shall be limited to 5 minutes per person.)
5. Discussion and Possible Board Action
 - a. Approve Fiscal Year 2021 Annual Financial Report
 - b. Approve Fiscal Year 2022 Budget Amendment
 - c. Approve Spring Wood Non-Expansion Resolution
6. Adjourn



Superintendent, SHSU Charter School Board

Sam Houston State University Charter School

Month End Financial Report

November 30, 2021

Prepared by: Erika Ancrum, Business Manager



Sam Houston State University Charter School

COLLEGE OF EDUCATION

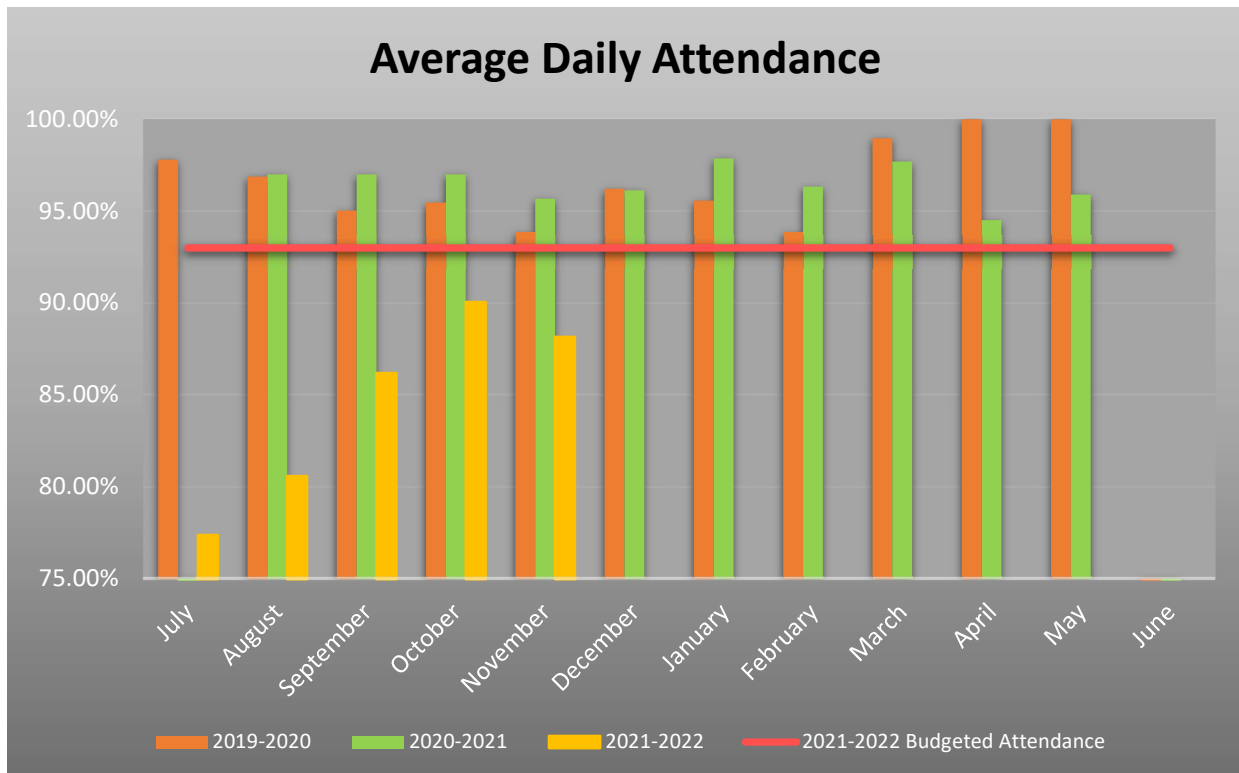
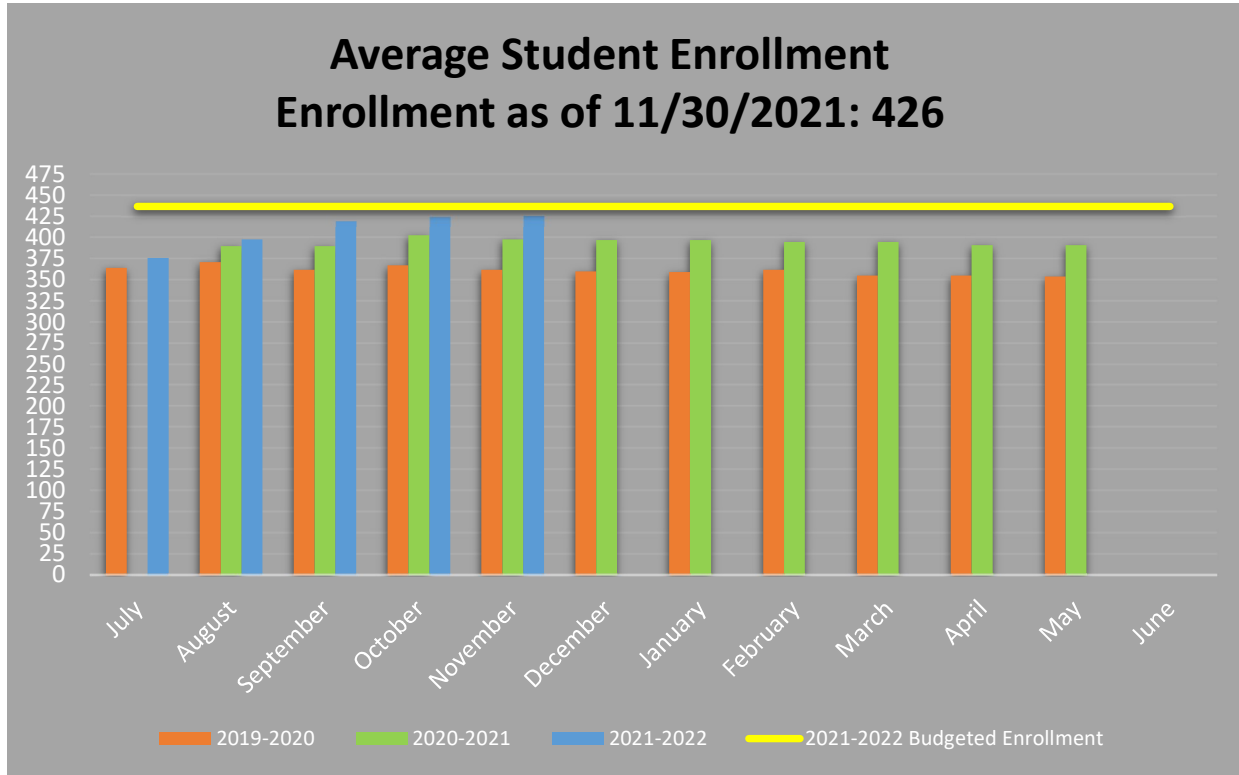
MEMBER THE TEXAS STATE UNIVERSITY SYSTEM

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Page 4	Reports: Financial Trend Analysis and Budget to Actual Progression
Page 5	Report: Year-to-Date Budget to Actual
Page 6	Reports: IDEA-B Maintenance of Effort and Program Intent Allotments
Page 7	Report: Federal Fiscal Status

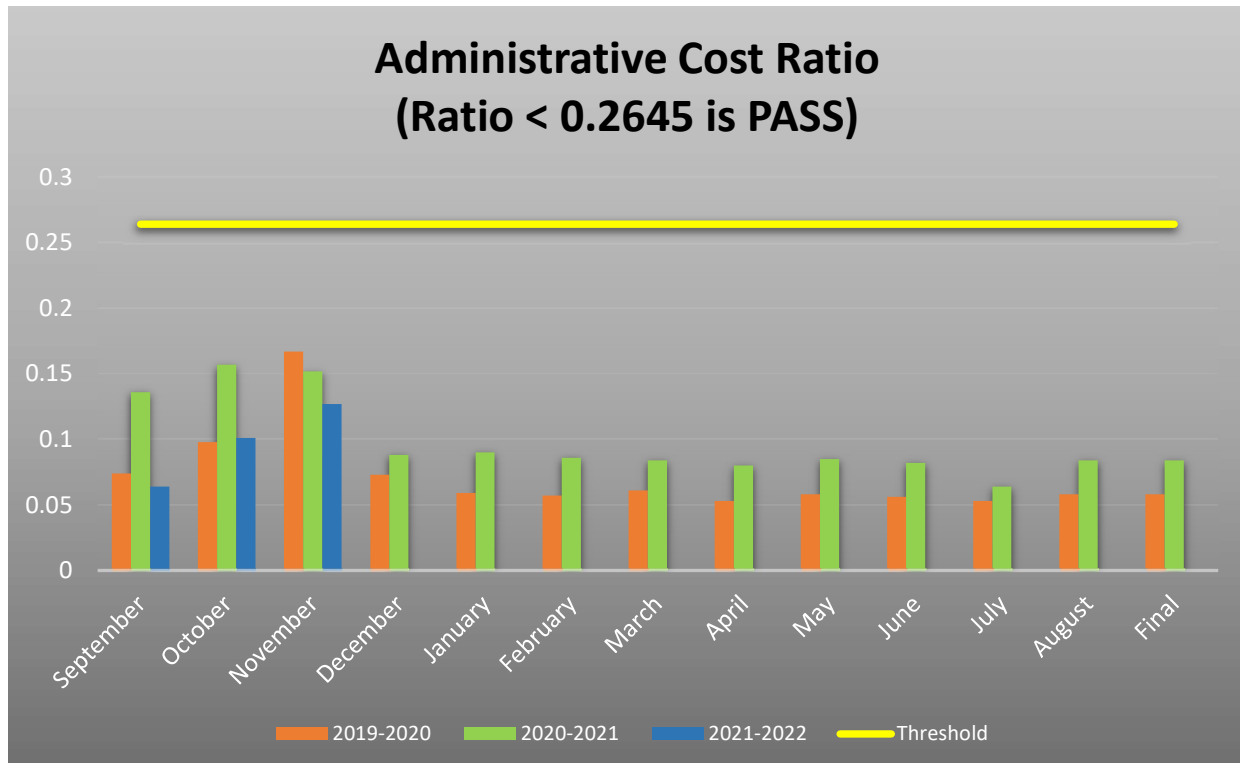
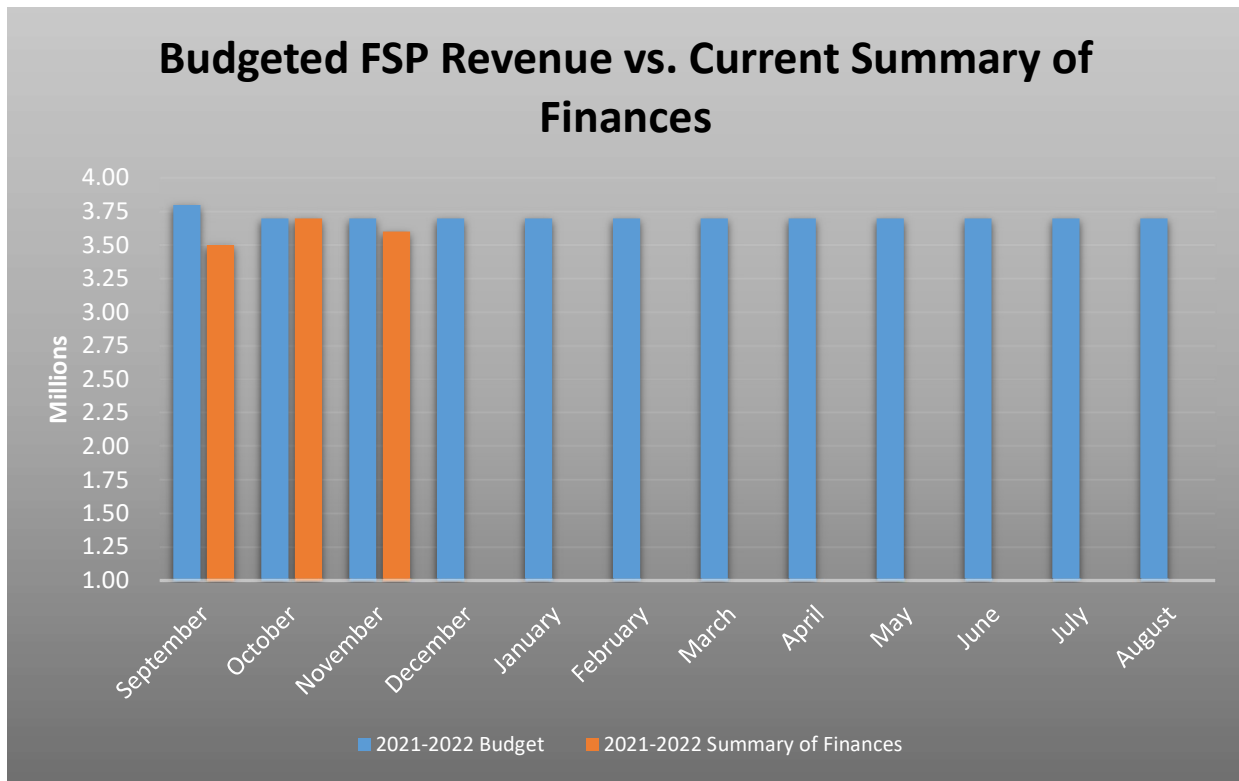
Sam Houston State University Charter School

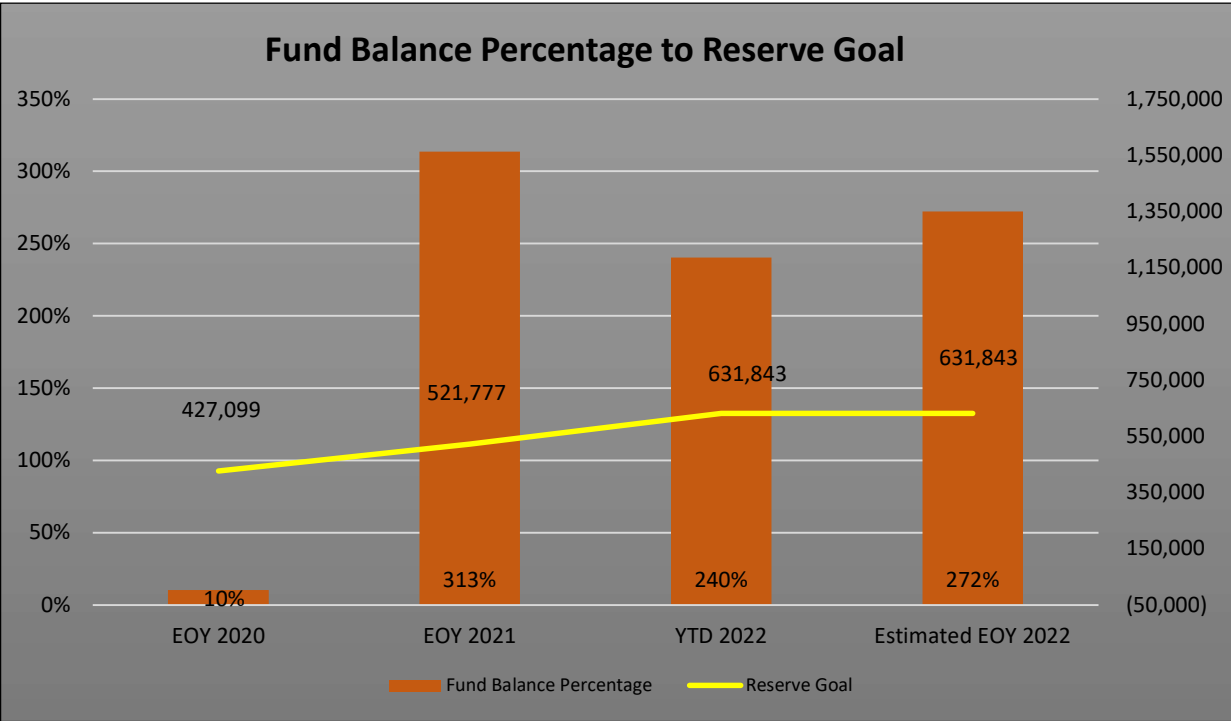
Average Student Enrollment and Average Daily Attendance



Sam Houston State University Charter School

Budgeted FSP Revenue vs. Current Summary of Finances and Administrative Cost Ratio









**Sam Houston State University Charter School
2021-2022 Financial Trend Analysis**

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Percent of Year Complete			8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%
Statement of Activities														
Total FSP Revenue YTD			\$ 298,607.00	\$ 597,892.00	\$ 899,853.00									
Total ASF Revenue YTD (Instructional Materials)			\$ 7,378.00	\$ 13,287.00	\$ 19,233.00									
Total FSP Settle-Up Funds YTD (From FY21)			\$ 1,185,159.00	\$ 1,185,839.00	\$ 1,185,839.00									
Total Expenses YTD for FSP and ASF Funds			\$ 264,109.97	\$ 520,832.89	\$ 893,851.53									
Foundation School Program														
Total Monthly FSP Revenue			\$ 298,607.00	\$ 299,285.00	\$ 301,961.00									
Total Monthly FSP Expenses			\$ 264,109.97	\$ 256,722.92	\$ 371,944.64									
Cash Flow (Red if negative; Green if positive)			\$ 34,497.03	\$ 42,562.08	\$ (69,983.64)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Available School Fund														
Total Monthly ASF Revenue			\$ 7,378.00	\$ 5,909.00	\$ 5,946.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Monthly ASF Expense			\$ -	\$ -	\$ 1,074.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cash Flow (Red if negative; Green if positive)			\$ 7,378.00	\$ 5,909.00	\$ 4,872.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Enrollment and Attendance														
Average Enrollment for the Month (Budget for 430)	376	398	420	425	426									
Percent Attendance (Budget for 93%)	77.36%	80.57%	86.18%	90.05%	88.15%									
Enrollment - Budget to Actual		(39)	(17)	(12)	(4)									
Charter FIRST Indicator														
Indicator #3 - Administrative Cost Ratio			0.064	0.101	0.127									
(Red if FAIL; Green if PASS)														

**Sam Houston State University Charter School
2021-2022 Budget to Actual Progression - Fund 420 (FSP and ASF)**

	<u>2/10/2021</u> Approved Budget	<u>10/29/2021</u> Amended Budget	<u>2/10/2021</u> State Aid Budget	<u>12/10/2021</u> Monthly SOF
Total State Program Revenues	\$ 3,817,304.00	\$ 3,773,628.00	\$ 3,817,304.00	\$ 3,616,427.00
Total Budgeted Expenditures	\$ 3,767,304.00	\$ 3,734,526.51	\$ 3,791,059.16	\$ 3,734,526.51
REVENUE OVER (UNDER) EXPENSES	<u>\$ 50,000.00</u>	<u>\$ 39,101.49</u>	<u>\$ 26,244.84</u>	<u>\$ (118,099.51)</u>
Planned Carryforward (Fund Balance)	\$ 50,000.00	\$ 39,101.49	\$ 26,244.84	\$ (118,099.51)
				
	Budget adopted in February with three sites	Budget amended in October	Budget estimate submitted to state for FSP funding (430 at 93%)	Budget estimate based on SOF provided by TEA for October payment

Sam Houston State University Charter School
2021-2022 Year-to-Date Budget to Actual Report - Foundation School Program and Available School Fund Revenue
November 30, 2021 - Fiscal Year is 24% Complete

	<u>Amended Budget</u>	<u>Received and Expended</u>	<u>Balance Remaining</u>	<u>Percent Complete</u>
Revenues				
5700 - Local Revenue	\$ -	-	-	
5800 - State Program Revenue (FSP and ASF)	\$ 3,773,628.00	\$ 919,086.00	\$ 2,854,542.00	24.36%
Total Revenues	<u>\$ 3,773,628.00</u>	<u>\$ 919,086.00</u>	<u>\$ 2,854,542.00</u>	<u>24.36%</u>
Expenditures				
11 - Instruction	\$ 2,733,002.68	\$ 626,526.12	\$ 2,106,476.56	22.92%
12 - Instructional Resources, Media Services	-	-	-	-
13 - Curriculum Dev. and Instructional Staff Dev.	\$ 30,000.00	-	\$ 30,000.00	0.00%
21 - Instructional Leadership	-	-	-	-
23 - School Leadership	\$ 54,002.83	\$ 29,046.06	\$ 24,956.77	53.79%
31 - Guidance, Counseling, Evaluation Services	-	-	-	-
32 - Social Work Services	-	-	-	-
33 - Health Services	-	-	-	-
34 - Student Transportation	-	-	-	-
35 - Food Services	-	-	-	-
36 - Extracurricular Activities	-	-	-	-
41 - General Administration	\$ 321,127.00	\$ 61,127.97	\$ 259,999.03	19.04%
51 - Facilities Maintenance and Operations	\$ 593,394.00	\$ 177,151.38	\$ 416,242.62	29.85%
52 - Security and Monitoring Services	\$ 3,000.00	-	\$ 3,000.00	0.00%
53 - Data Processing Services	-	-	-	-
61 - Community Services	-	-	-	-
71 - Debt Services	-	-	-	-
81 - Fund Raising	-	-	-	-
Total Expenditures	<u>\$ 3,734,526.51</u>	<u>\$ 893,851.53</u>	<u>\$ 2,840,674.98</u>	
Planned Carryforward (Fund Balance)	\$ 39,101.49	\$ 25,234.47		

(Red if negative; Green if positive)

**Sam Houston State University Charter School
IDEA-B Maintenance of Effort and Special Program Intent Allotments**

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Percent of Year Complete			8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%
IDEA-B Maintenance of Effort														
Test 2 - State and Local - Previous Fiscal Year			\$ 204,018.74	\$ 204,018.74	\$ 204,018.74									
Test 2 - Total Expenses YTD - Fund 420, PIC 23			\$ 18,879.36	\$ 37,334.89	\$ 55,013.28									
Maintenance of Effort Percentage - Goal 100%			9.25%	18.30%	26.96%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Gifted & Talented														
21 - Gifted and Talented (100%)			\$ 8,172.00	\$ 8,172.00	\$ 8,414.00									
100% of Allotment			\$ 8,172.00	\$ 8,172.00	\$ 8,414.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
YTD Total Expenses - Fund 420, PIC 21			\$ 252.00	\$ 504.00	\$ 844.29	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Percent Expended			3.08%	6.17%	10.03%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Special Education Allotment														
23 - Special Education Allotment (55%)			\$ 160,348.00	\$ 160,348.00	\$ 168,850.00									
55% of Allotment			\$ 88,191.40	\$ 88,191.40	\$ 92,867.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
YTD Total Expenses - Fund 420, PIC 23			\$ 18,879.36	\$ 37,334.89	\$ 55,013.28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Percent Expended			21.41%	42.33%	59.24%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
State Compensatory Education Allotment														
24 - State Comp Ed Allotment (55%)			\$ 122,874.00	\$ 122,874.00	\$ 122,874.00									
55% of Allotment			\$ 67,580.70	\$ 67,580.70	\$ 67,580.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
YTD Total Expenses - Fund 420, PIC 24			\$ 4,750.01	\$ 9,500.03	\$ 14,411.48									
Percent Expended			7.03%	14.06%	21.32%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Bilingual Education Allotment														
25 - Bilingual Ed Allotment (55%)			\$ 15,293.00	\$ 15,293.00	\$ 14,758.00									
55% of Allotment			\$ 8,411.15	\$ 8,411.15	\$ 8,116.90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
YTD Total Expenses - Fund 420, PIC 25			\$ 1,404.65	\$ 2,767.81	\$ 3,794.04									
Percent Expended			16.70%	32.91%	46.74%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
School Safety Allotment														
26 - School Safety Allotment (100%)			\$ 3,899.00	\$ 3,899.00	\$ 3,819.00									
100% of Allotment			\$ 3,899.00	\$ 3,899.00	\$ 3,819.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
YTD Total Expenses - Fund 420, PIC 26			\$ -	\$ -	\$ -									
Percent Expended			0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Early Education Allotment														
36 - Early Education Allotment (100%)			\$ 41,173.00	\$ 41,173.00	\$ -									
100% of Allotment			\$ 41,173.00	\$ 41,173.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
YTD Total Expenses - Fund 420, PIC 36			\$ 3,262.70	\$ 6,297.82	\$ 9,587.45									
Percent Expended			7.92%	15.30%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Dyslexia Allotment														
37 - Dyslexia Allotment (100%)			\$ 18,477.00	\$ 18,477.00	\$ -									
100% of Allotment			\$ 18,477.00	\$ 18,477.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
YTD Total Expenses - Fund 420, PIC 37			\$ -	\$ 2,080.00	\$ 20,780.10									
Percent Expended			0.00%	11.26%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Projected Compliant														
Projected Non-Compliant														

*Does not have to meet a special population compliance requirement, but expected to maintain program.
**We have chosen to maintain the program with a \$5,000 budget.

**Sam Houston State University Charter School
Federal Program Fiscal Status
November 30, 2021 - Fiscal Year is 24% Complete
Federal Risk Rating for Noncompliance - MEDIUM**

Fund and Grant	Object Code	Budget	Expenses Before FY22	Total Percent Expended Before FY22	Balance Remaining for FY22	FY22 YTD Expenses	Total Percent Expended	Balance Remaining	FY22 Indirect Cost Rate	Grant Award Period	Notes
2019-2021 Safety and Security Grant	6100		\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	0.000%	01/20/19 - 05/31/2022	Commitments: \$0
	6200		\$ -	0.00%	\$ -	\$ -	0.00%	\$ -			
	6300	\$ 25,000.00	\$ 18,128.89	0.00%	\$ 6,871.11	\$ -	72.52%	\$ 6,871.11			
	6400		\$ -	0.00%	\$ -	\$ -	0.00%	\$ -			
	Indirect Costs		\$ -	0.00%	\$ -	\$ -	0.00%	\$ -			
TOTAL		\$ 25,000.00	\$ 18,128.89	72.52%	\$ 6,871.11	\$ -	72.52%	\$ 6,871.11			
Fund 224: 2021-2022 IDEA-B Formula	6100		\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	3.596%	08/22/21- 09/30/22	Commitments:\$38,672
	6200	\$ 48,157.00	\$ -	0.00%	\$ 48,157.00	\$ 9,485.00	19.70%	\$ 38,672.00			
	6300	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -			
	6400	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -			
	Indirect Costs	\$ 1,732.00	\$ -	0.00%	\$ 1,732.00	\$ 341.08	19.69%	\$ 1,390.92			
TOTAL		\$ 49,889.00	\$ -	0.00%	\$ 49,889.00	\$ 9,826.08	19.70%	\$ 1,390.92			
Fund 225: 2021-2022 IDEA-B Pre-K	6100		\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	3.596%	09/01/21 - 09/30/22	Commitments:\$571
	6200	\$ 571.00	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 571.00			
	6300	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -			
	6400	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -			
	Indirect Costs	\$ 21.00	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 21.00			
TOTAL		\$ 592.00	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 592.00			
Fund 255: 2021-2022 Title II, Part A	6100		\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	3.596%	09/01/21 - 09/30/22	Commitments: \$4,400
	6200	\$ 6,587.00	\$ -	0.00%	\$ 6,587.00	\$ 1,100.00	16.70%	\$ 5,487.00			
	6300	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -			
	6400	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -			
	Indirect Costs	\$ 237.00	\$ -	0.00%	\$ 237.00	\$ 39.56	16.69%	\$ 197.44			
TOTAL		\$ 6,824.00	\$ -	0.00%	\$ 6,824.00	\$ 1,139.56	16.70%	\$ 1,284.44			
Fund 224: 2022-2022 ESSER Supplemental	6100	\$ 70,000.00	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 70,000.00	12.644%	09/01/21- 08/31/22	Commitments: \$0
	6200	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -			
	6300	\$ 201,833.00	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 201,833.00			
	6400	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -			
	Indirect Costs	\$ 28,382.00	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 28,382.00			
TOTAL		\$ 300,215.00	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 300,215.00			
Fund 410: Instructional Materials Allotment for 2021-2022 & 2022-2023 Biennium	6300	\$ 33,831.36	\$ 7,752.00	22.91%	\$ 26,079.36		22.91%	\$ 26,079.36	N/A	School Years 2021-2022 and 2022-2023	This is not a federal grant.
	TOTAL		\$ 33,831.36	\$ 7,752.00	22.91%	\$ 26,079.36	\$ -	22.91%			

Sam Houston State University Charter School

Month End Financial Report

December 31, 2021

Prepared by: Erika Ancrum, Business Manager



Sam Houston State University Charter School

COLLEGE OF EDUCATION

MEMBER THE TEXAS STATE UNIVERSITY SYSTEM

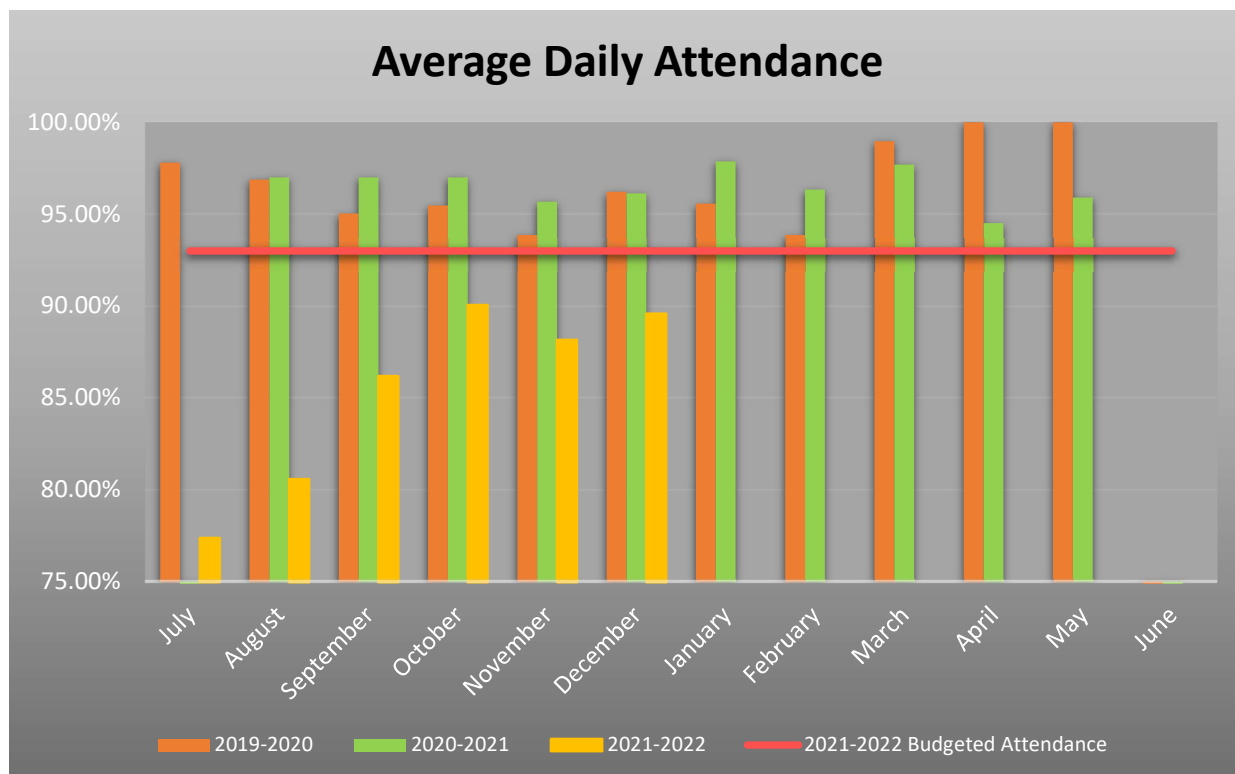
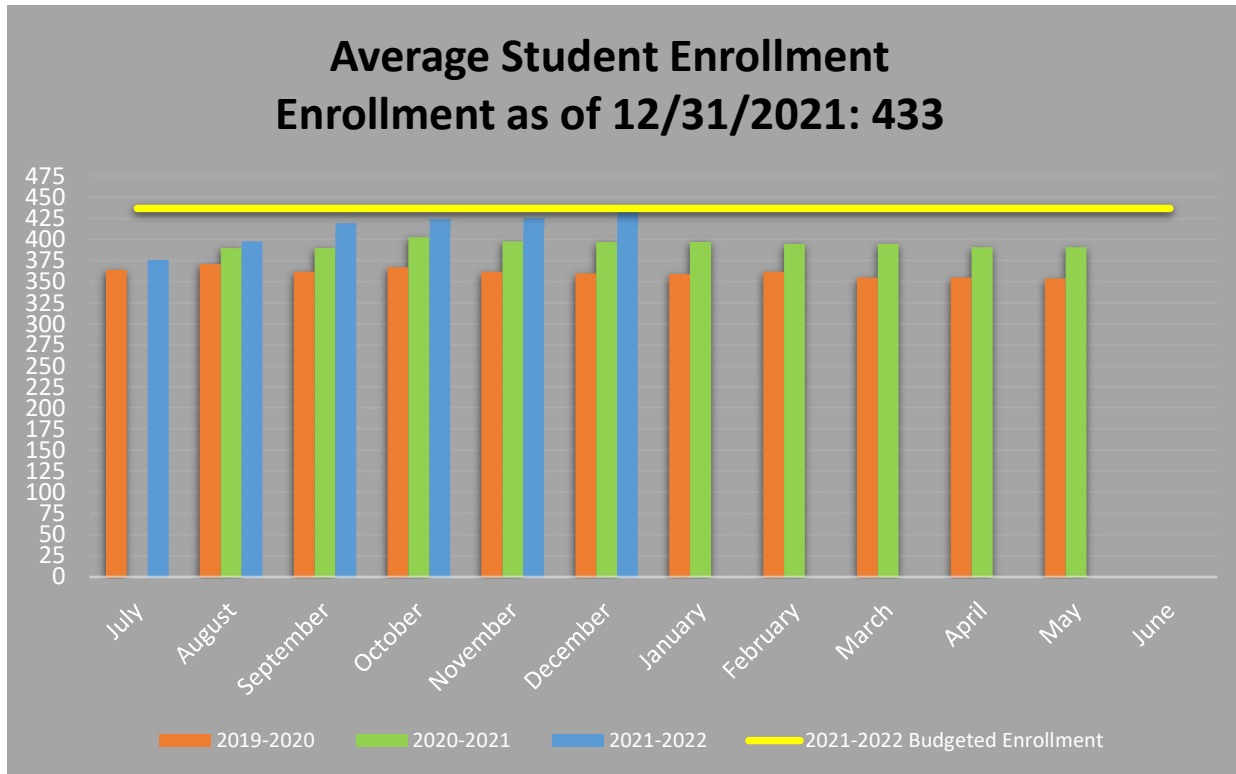
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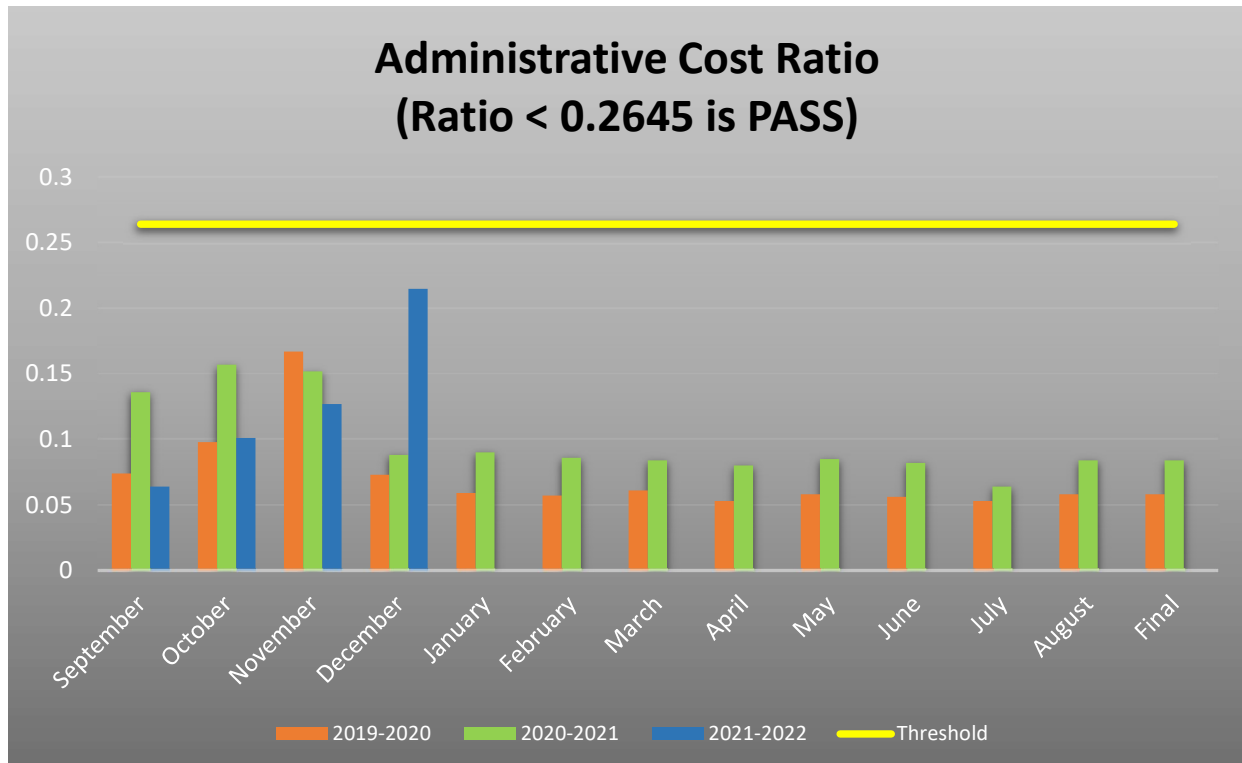
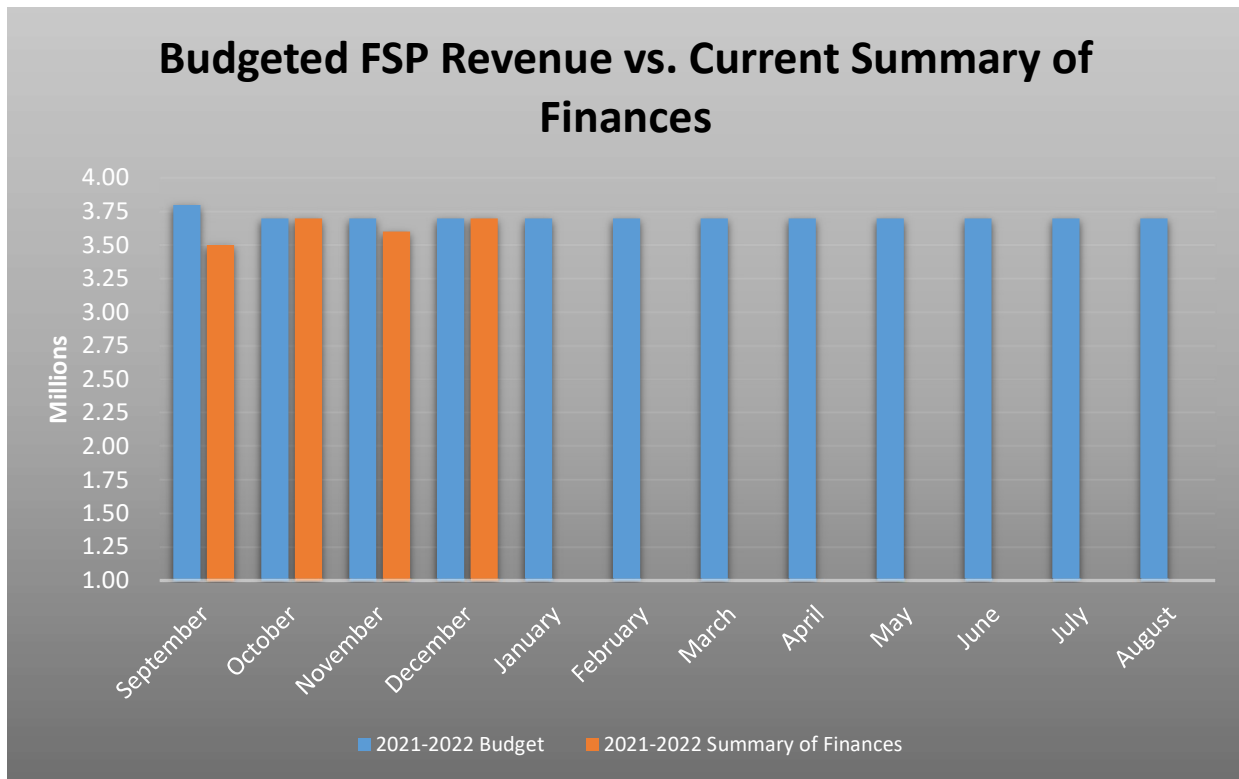
Sam Houston State University Charter School

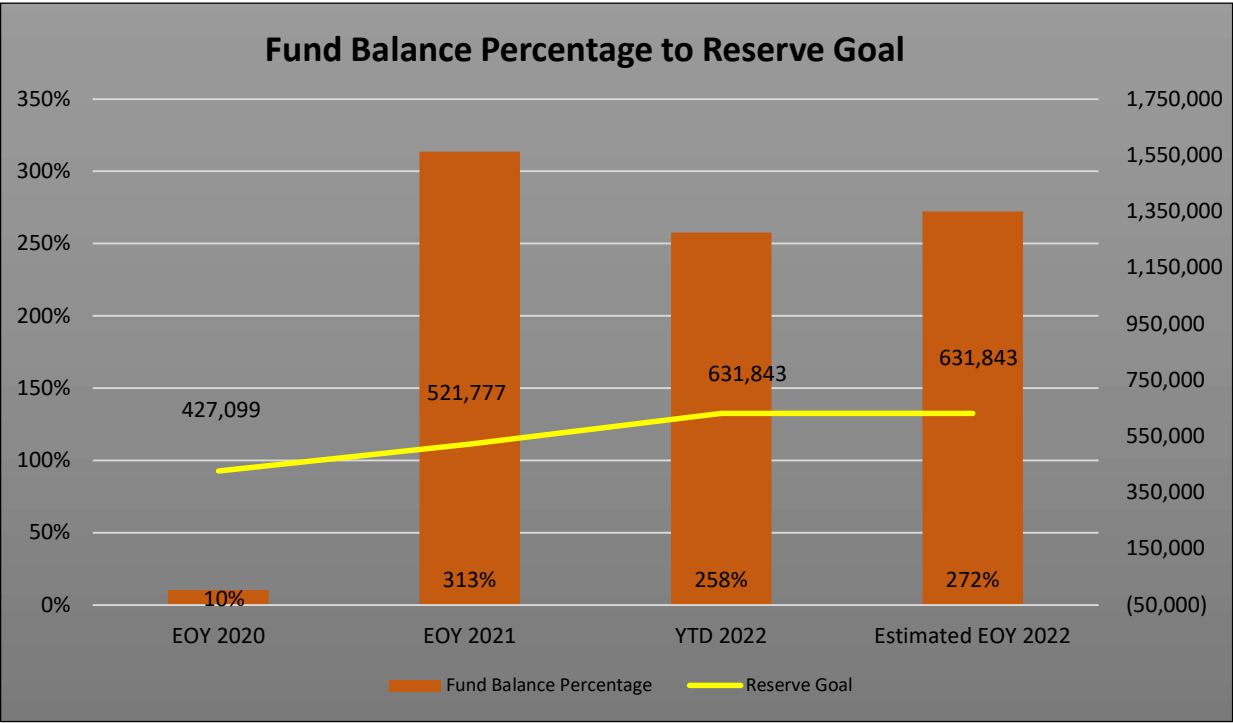
Average Student Enrollment and Average Daily Attendance



Sam Houston State University Charter School

Budgeted FSP Revenue vs. Current Summary of Finances and Administrative Cost Ratio









**Sam Houston State University Charter School
2021-2022 Financial Trend Analysis**

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Percent of Year Complete			8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%
Statement of Activities														
Total FSP Revenue YTD			\$ 298,607.00	\$ 597,892.00	\$ 899,853.00	\$ 1,194,087.00								
Total ASF Revenue YTD (Instructional Materials)			\$ 7,378.00	\$ 13,287.00	\$ 19,233.00	\$ 33,161.00								
Total FSP Settle-Up Funds YTD (From FY21)			\$ 1,185,159.00	\$ 1,185,839.00	\$ 1,185,839.00	\$ 1,185,839.00								
Total Expenses YTD for FSP and ASF Funds			\$ 264,109.97	\$ 520,832.89	\$ 893,851.53	\$ 1,161,359.40								
Foundation School Program														
Total Monthly FSP Revenue			\$ 298,607.00	\$ 299,285.00	\$ 301,961.00	\$ 294,234.00								
Total Monthly FSP Expenses			\$ 264,109.97	\$ 256,722.92	\$ 371,944.64	\$ 267,507.87								
Cash Flow (Red if negative; Green if positive)			\$ 34,497.03	\$ 42,562.08	\$ (69,983.64)	\$ 26,726.13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Available School Fund														
Total Monthly ASF Revenue			\$ 7,378.00	\$ 5,909.00	\$ 5,946.00	\$ 13,928.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Monthly ASF Expense			\$ -	\$ -	\$ 1,074.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cash Flow (Red if negative; Green if positive)			\$ 7,378.00	\$ 5,909.00	\$ 4,872.00	\$ 13,928.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Enrollment and Attendance														
Average Enrollment for the Month (Budget for 430)	376	398	420	425	426	433								
Percent Attendance (Budget for 93%)	77.36%	80.57%	86.18%	90.05%	88.15%	89.57%								
Enrollment - Budget to Actual		(39)	(17)	(12)	(4)	3								
Charter FIRST Indicator														
Indicator #3 - Administrative Cost Ratio			0.064	0.101	0.127	0.215								
(Red if FAIL; Green if PASS)														

**Sam Houston State University Charter School
2021-2022 Budget to Actual Progression - Fund 420 (FSP and ASF)**

	<u>2/10/2021</u> Approved Budget	<u>10/29/2021</u> Amended Budget	<u>2/10/2021</u> State Aid Budget	<u>1/10/2022</u> Monthly SOF
Total State Program Revenues	\$ 3,817,304.00	\$ 3,773,628.00	\$ 3,817,304.00	\$ 3,726,691.00
Total Budgeted Expenditures	\$ 3,767,304.00	\$ 3,734,526.51	\$ 3,791,059.16	\$ 3,734,526.51
REVENUE OVER (UNDER) EXPENSES	<u>\$ 50,000.00</u>	<u>\$ 39,101.49</u>	<u>\$ 26,244.84</u>	<u>\$ (7,835.51)</u>
Planned Carryforward (Fund Balance)	\$ 50,000.00	\$ 39,101.49	\$ 26,244.84	\$ (7,835.51)
				
	Budget adopted in February with three sites	Budget amended in October	Budget estimate submitted to state for FSP funding (430 at 93%)	Budget estimate based on SOF provided by TEA for November payment

Sam Houston State University Charter School
2021-2022 Year-to-Date Budget to Actual Report - Foundation School Program and Available School Fund Revenue
December 31, 2021 - Fiscal Year is 33% Complete

	<u>Amended Budget</u>	<u>Received and Expended</u>	<u>Balance Remaining</u>	<u>Percent Complete</u>
Revenues				
5700 - Local Revenue	\$ -	-	-	
5800 - State Program Revenue (FSP and ASF)	\$ 3,773,628.00	\$ 1,227,248.00	\$ 2,546,380.00	32.52%
Total Revenues	<u>\$ 3,773,628.00</u>	<u>\$ 1,227,248.00</u>	<u>\$ 2,546,380.00</u>	<u>32.52%</u>
Expenditures				
11 - Instruction	\$ 2,733,002.68	\$ 807,823.30	\$ 1,925,179.38	29.56%
12 - Instructional Resources, Media Services	-	-	-	-
13 - Curriculum Dev. and Instructional Staff Dev.	\$ 30,000.00	\$ -	\$ 30,000.00	0.00%
21 - Instructional Leadership	-	-	-	-
23 - School Leadership	\$ 54,002.83	\$ 34,279.40	\$ 19,723.43	63.48%
31 - Guidance, Counseling, Evaluation Services	-	-	-	-
32 - Social Work Services	-	-	-	-
33 - Health Services	-	-	-	-
34 - Student Transportation	-	-	-	-
35 - Food Services	-	-	-	-
36 - Extracurricular Activities	-	-	-	-
41 - General Administration	\$ 321,127.00	\$ 100,121.64	\$ 221,005.36	31.18%
51 - Facilities Maintenance and Operations	\$ 593,394.00	\$ 219,135.06	\$ 374,258.94	36.93%
52 - Security and Monitoring Services	\$ 3,000.00	\$ -	\$ 3,000.00	0.00%
53 - Data Processing Services	-	-	-	-
61 - Community Services	-	-	-	-
71 - Debt Services	-	-	-	-
81 - Fund Raising	-	-	-	-
Total Expenditures	<u>\$ 3,734,526.51</u>	<u>\$ 1,161,359.40</u>	<u>\$ 2,573,167.11</u>	
Planned Carryforward (Fund Balance)	\$ 39,101.49	\$ 65,888.60		

(Red if negative; Green if positive)

**Sam Houston State University Charter School
IDEA-B Maintenance of Effort and Special Program Intent Allotments**

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Percent of Year Complete			8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%
IDEA-B Maintenance of Effort														
Test 2 - State and Local - Previous Fiscal Year			\$ 204,018.74	\$ 204,018.74	\$ 204,018.74	\$ 204,018.74								
Test 2 - Total Expenses YTD - Fund 420, PIC 23			\$ 18,879.36	\$ 37,334.89	\$ 55,013.28	\$ 72,362.26								
Maintenance of Effort Percentage - Goal 100%			9.25%	18.30%	26.96%	35.47%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Gifted & Talented														
21 - Gifted and Talented (100%)			\$ 8,172.00	\$ 8,172.00	\$ 8,414.00	\$ 7,813.00								
100% of Allotment			\$ 8,172.00	\$ 8,172.00	\$ 8,414.00	\$ 7,813.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
YTD Total Expenses - Fund 420, PIC 21			\$ 252.00	\$ 504.00	\$ 844.29	\$ 1,108.13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Percent Expended			3.08%	6.17%	10.03%	14.18%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Special Education Allotment														
23 - Special Education Allotment (55%)			\$ 160,348.00	\$ 160,348.00	\$ 168,850.00	\$ 173,623.00								
55% of Allotment			\$ 88,191.40	\$ 88,191.40	\$ 92,867.50	\$ 95,492.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
YTD Total Expenses - Fund 420, PIC 23			\$ 18,879.36	\$ 37,334.89	\$ 55,013.28	\$ 72,362.26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Percent Expended			21.41%	42.33%	59.24%	75.78%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
State Compensatory Education Allotment														
24 - State Comp Ed Allotment (55%)			\$ 122,874.00	\$ 122,874.00	\$ 122,874.00	\$ 122,874.00								
55% of Allotment			\$ 67,580.70	\$ 67,580.70	\$ 67,580.70	\$ 67,580.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
YTD Total Expenses - Fund 420, PIC 24			\$ 4,750.01	\$ 9,500.03	\$ 14,411.48	\$ 19,295.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Percent Expended			7.03%	14.06%	21.32%	28.55%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Bilingual Education Allotment														
25 - Bilingual Ed Allotment (55%)			\$ 15,293.00	\$ 15,293.00	\$ 14,758.00	\$ 15,850.00								
55% of Allotment			\$ 8,411.15	\$ 8,411.15	\$ 8,116.90	\$ 8,717.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
YTD Total Expenses - Fund 420, PIC 25			\$ 1,404.65	\$ 2,767.81	\$ 3,794.04	\$ 4,717.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Percent Expended			16.70%	32.91%	46.74%	54.11%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
School Safety Allotment														
26 - School Safety Allotment (100%)			\$ 3,899.00	\$ 3,899.00	\$ 3,819.00	\$ 3,840.00								
100% of Allotment			\$ 3,899.00	\$ 3,899.00	\$ 3,819.00	\$ 3,840.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
YTD Total Expenses - Fund 420, PIC 26			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Percent Expended			0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Early Education Allotment														
36 - Early Education Allotment (100%)			\$ 41,173.00	\$ 41,173.00	\$ -	\$ 58,818.00								
100% of Allotment			\$ 41,173.00	\$ 41,173.00	\$ -	\$ 58,818.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
YTD Total Expenses - Fund 420, PIC 36			\$ 3,262.70	\$ 6,297.82	\$ 9,587.45	\$ 12,920.89	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Percent Expended			7.92%	15.30%	0.00%	21.97%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Dyslexia Allotment														
37 - Dyslexia Allotment (100%)			\$ 18,477.00	\$ 18,477.00	\$ -	\$ 18,477.00								
100% of Allotment			\$ 18,477.00	\$ 18,477.00	\$ -	\$ 18,477.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
YTD Total Expenses - Fund 420, PIC 37			\$ -	\$ 2,080.00	\$ 20,780.10	\$ 20,780.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Percent Expended			0.00%	11.26%	0.00%	112.46%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Projected Compliant														
Projected Non-Compliant														

*Does not have to meet a special population compliance requirement, but expected to maintain program.
**We have chosen to maintain the program with a \$5,000 budget.

Sam Houston State University Charter School

Federal Program Fiscal Status

December 31, 2021 - Fiscal Year is 33% Complete

Federal Risk Rating for Noncompliance - MEDIUM

Fund and Grant	Object Code	Budget	Expenses Before FY22	Total Percent Expended Before FY22	Balance Remaining for FY22	FY22 YTD Expenses	Total Percent Expended	Balance Remaining	FY22 Indirect Cost Rate	Grant Award Period	Notes
2019-2021 Safety and Security Grant	6100		\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	0.000%	01/20/19 - 05/31/2022	Commitments: \$0
	6200		\$ -	0.00%	\$ -	\$ -	0.00%	\$ -			
	6300	\$ 25,000.00	\$ 18,128.89	0.00%	\$ 6,871.11	\$ -	72.52%	\$ 6,871.11			
	6400		\$ -	0.00%	\$ -	\$ -	0.00%	\$ -			
	Indirect Costs		\$ -	0.00%	\$ -	\$ -	0.00%	\$ -			
TOTAL		\$ 25,000.00	\$ 18,128.89	72.52%	\$ 6,871.11	\$ -	72.52%	\$ 6,871.11			
Fund 224: 2021-2022 IDEA-B Formula	6100		\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	3.596%	08/22/21 - 09/30/22	Commitments:\$29,677
	6200	\$ 48,157.00	\$ -	0.00%	\$ 48,157.00	\$ 18,480.00	38.37%	\$ 29,677.00			
	6300	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -			
	6400	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -			
	Indirect Costs	\$ 1,732.00	\$ -	0.00%	\$ 1,732.00	\$ 664.54	38.37%	\$ 1,067.46			
TOTAL		\$ 49,889.00	\$ -	0.00%	\$ 49,889.00	\$ 19,144.54	38.37%	\$ 1,067.46			
Fund 225: 2021-2022 IDEA-B Pre-K	6100		\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	3.596%	09/01/21 - 09/30/22	Commitments:\$571
	6200	\$ 571.00	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 571.00			
	6300	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -			
	6400	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -			
	Indirect Costs	\$ 21.00	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 21.00			
TOTAL		\$ 592.00	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 592.00			
Fund 255: 2021-2022 Title II, Part A	6100		\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	3.596%	09/01/21 - 09/30/22	Commitments: \$3,850
	6200	\$ 6,587.00	\$ -	0.00%	\$ 6,587.00	\$ 1,650.00	25.05%	\$ 4,937.00			
	6300	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -			
	6400	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -			
	Indirect Costs	\$ 237.00	\$ -	0.00%	\$ 237.00	\$ 59.34	25.04%	\$ 177.66			
TOTAL		\$ 6,824.00	\$ -	0.00%	\$ 6,824.00	\$ 1,709.34	25.05%	\$ 1,264.66			
Fund 224: 2022-2022 ESSER Supplemental	6100	\$ 70,000.00	\$ -	0.00%	\$ 70,000.00	\$ 5,201.81	0.00%	\$ 64,798.19	12.644%	09/01/21 - 08/31/22	Commitments: \$33,262.88
	6200	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -			
	6300	\$ 201,833.00	\$ -	0.00%	\$ 201,833.00	\$ -	0.00%	\$ 201,833.00			
	6400	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -			
	Indirect Costs	\$ 28,382.00	\$ -	0.00%	\$ 28,382.00	\$ 657.71	2.32%	\$ 27,724.29			
TOTAL		\$ 300,215.00	\$ -	0.00%	\$ 300,215.00	\$ 5,859.52	1.95%	\$ 261,092.60			
Fund 410: Instructional Materials Allotment for 2021-2022 & 2022-2023 Biennium	6300	\$ 33,831.36	\$ 7,752.00	22.91%	\$ 26,079.36		22.91%	\$ 26,079.36	N/A	School Years 2021-2022 and 2022-2023	This is not a federal grant.
	TOTAL		\$ 33,831.36	\$ 7,752.00	22.91%	\$ 26,079.36	\$ -	22.91%			

Sam Houston State University Charter School

**Open Meeting – Charter Board
Sam Houston State University Charter School
January 19, 2022**

A regular meeting of the Sam Houston State University Charter School Board will be held on January 19, 2022, beginning at 10:00 a.m. in room 279 of the Eleanor and Charles Garrett Teacher Education Center (1908 Bobby K. Marks Dr., Huntsville, Texas) on the campus of Sam Houston State University.

The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Convene Meeting
2. Charter School Reporting
 - a. COVID-19 Update
 - b. STAAR Benchmark Progress Update
 - c. Charter FIRST report
 - d. Campus Updates
 - e. Student Enrollment and Future Site Update
 - f. Financial Report
 - g. Conflict of Interest Form
 - h. School Board Recognition
3. Public Comments (Public shall be limited to 5 minutes per person.)
4. Discussion and Possible Board Action
 - a. Approve 2022-2025 Brighton Academy Lease
 - b. Approve 2022-2025 Cypress Trails Lease
5. Adjourn



Superintendent, SHSU Charter School Board

Open Meeting – Charter Board
Sam Houston State University Charter School
February 23, 2022 at 10:00 am

The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Convene Meeting
2. Approve Minutes for January Board Meeting
3. Charter School Reporting
 - a. Campus Updates
 - b. District Texas Academic Performance Report
 - c. Financial Reporting
 - d. COVID-19 Update
 - e. Student Enrollment and Attendance Update
 - f. 2022-2023 Academic Calendar
4. Public Comments (Public shall be limited to 5 minutes per person.)
5. Discussion and Possible Board Action
 - a. Approve 2022-2025 Greengate Academy lease
 - b. Approve 2022-2025 Spring Woods lease
6. Adjourn

Superintendent, SHSU Charter School Board

Attendees:

- Present: Kristina Vargo, Kelly Clarkson-Smith, Casey Creghan, Barbarhan Uzum, and Susie Kamman. Board members appearing via Zoom: Debra Price (Chair).
- Non-voting board associates present: Dr. Ronny Knox, SHSU Charter School Superintendent; Ginger Yount, TSUS Office of General Counsel; Erika Ancrum, SHSU Charter School Business Manager; Oveta Woodson, Administrative Assistant; and Rebecca Carruthers, District PEIMS Coordinator.

1. Call to Order and Establish Quorum

- Dr. Debra Price, Chair, called the meeting to order at 10:02 a.m. and noted a quorum was present.

2. Approval of Minutes

- Minutes of the February 23, 2022 Board Meeting were unanimously approved.

3. Charter School Reporting

- Campus Update

Dr. Knox provided the following:

- Benchmark testing is underway this week and is going well. Scores will be reported quickly.

4. Public Comments

- There were no public comments made.

5. Discussion and Possible Board Action

- Approve Fiscal Year 2023 Annual Budget
 - Erika Ancrum presented the proposed Fiscal Year 2023 Annual Budget. The 2023 Annual Budget reflects expenditures of \$4,386,294.49 with projected revenue of \$77,510.51.

Motion by Casey Creghan, seconded by Susie Kamman, and was unanimously approved.

- Approve 2022-2025 Spring Woods Lease
 - Dr. Knox provided information about the Spring Woods lease. The Spring Woods location will initially host kindergarten through second grade classes.

Motion by Kristina Vargo, seconded by Kelly Clarkson-Smith, and was unanimously approved.

6. Miscellaneous Discussion

Dr. Knox announced that based on interest expressed by Brighton Academy's current fifth grade students, the Charter School will add a second sixth grade class at Brighton Academy next year. Dr. Knox announced that Alicia Hernandez was chosen as the Charter School's principal.

7. Adjourn

- There being no further business, Dr. Price announced the meeting adjourned at 10:19 a.m.



Debra Price, Chair

Sam Houston State University Charter School

**Open Meeting – Charter Board
Sam Houston State University Charter School
April 19, 2022**

A regular meeting of the Sam Houston State University Charter School Board will be held on April 19, 2022, beginning at 10:00 a.m. in room 273 of the Eleanor and Charles Garrett Teacher Education Center (1908 Bobby K. Marks Dr., Huntsville, Texas) on the campus of Sam Houston State University. The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Convene Meeting
2. Approve Minutes for March Board Meeting
3. Charter School Reporting
 - a. Campus Updates
 - b. Financial Reporting
 - c. Grant Updates
 - d. Student Enrollment and Attendance Update
 - e. 2022-2023 Projected Enrollment Update
4. Public Comments (Public shall be limited to five minutes per person.)
5. Discussion and Possible Board Action
 - a. Approve Fiscal Year 2022 Budget Amendment
 - b. Approve Policy Group 2 (Instruction) Section 2.28 Bilingual Education and ESL Update
 - c. Approve Policy Group 2 (Instruction) Section 2.11 Compensatory and Accelerated Instruction Update
 - d. Approve Texas Essential Knowledge and Skills (TEKS) Certification
 - e. Approve SHSU Charter School Board nominations
6. Adjourn



Superintendent, SHSU Charter School Board

Attendees:

- Present: Kristina Vargo, Kelly Clarkson-Smith, Emma Bullock, Barburhan Uzum, and Susie Kamman.
- Appearing via Zoom: Dr. Debra Price, Chair, and Erika Ancrum, SHSU Charter School Business Manager.
- Non-voting board associates present: Dr. Ronny Knox, SHSU Charter School Superintendent; Dr. Alicia Hernandez, SHSU Charter School Principal; Ginger Yount, TSUS Office of General Counsel; and Rebecca Carruthers, District PEIMS Coordinator.

1. Call to Order and Establish Quorum

- Dr. Debra Price, Chair, called the meeting to order at 10:01 a.m. and noted a quorum was present.

2. Approval of Minutes

- Minutes of the April 19, 2022 Board Meeting were unanimously approved.

3. Charter School Reporting

○ Campus Updates

Dr. Hernandez provided the following:

- Recognition of Student of the Month – Gracelynn Thompson of Cypress Trails.
- The District Facebook page displayed excerpts from several District events, including various campus graduations, excerpts from the Sixth Grade “meet and greet,” and the Gifted and Talented (GT) Expo.
- STAAR tests were completed. The Texas Education Agency (TEA) will release accountability ratings in June. The Texas English Language Proficiency Assessment System (TELPAS) scores were received this week.
- The Charter School is currently hiring staff for its expansions.
- Some Charter School students exited the English as a Second Language (ESL) program this year after scoring “proficient.”

○ Grant Updates

Dr. Hernandez provided the following:

- The Supplemental Elementary and Secondary School Emergency Relief (ESSER) grant was the most significant grant applied for by the Charter School. The Charter School was awarded \$35,000 more than it requested.
- The Science Technology Engineering Mathematics (STEM) Partnership Grant development is still in progress and the Charter School awaits additional STEM grant information.

○ Student Enrollment and Attendance Update

Dr. Knox provided the following:

- Enrollment was 432 as of April 30, 2022 and the waitlists are strong.

○ 2022-2023 Projected Enrollment and Attendance Update

Dr. Knox provided the following:

- Projected enrollment for next year is 515.
- The Spring Woods campus recruiting efforts have resulted in significant interest.

○ Financial Report

Dr. Knox turned the meeting over to Erika Ancrum to present the Financial Reports.

- Erika Ancrum presented the Financial Reports as of April 30, 2022.

- Recognition of Retiring Board Members

Dr. Knox provided the following:

- Kelly Clarkson-Smith is retiring from Charter Board service after serving since 2019. Ms. Clarkson-Smith was presented with a plaque for her service.
- Dr. Price, a founding Charter Board member, is retiring after over six years of service. Dr. Price was the final remaining founding Charter Board member and was provided a plaque to commemorate her service.

4. **Public Comments**

- There were no public comments made.

5. **Discussion and Possible Board Action**

- Approve Parent Representative Nomination

- The Board considered two candidates for Parent Representative Board member presented by Kristina Vargo.

- Ashlee Marshall was recommended by the Board to fill the Charter Board Parent Representative position.

Motion by Kristina Vargo, seconded by Emma Bullock, and was unanimously approved.

- Approve Board Member Representative for the SHSU Charter School Safety Team

- Barburhan Uzum volunteered to serve as the Representative for the SHSU Charter School Safety Team.

Motion by Kristina Vargo, seconded by Susie Kamman, and was unanimously approved.

6. **Miscellaneous**

Dr. Knox provided information about the Charter School's safety and security plan and direct points of contact for emergencies. Appropriate safety drills and updates will be conducted. All credible threats will be closely monitored. Dr. Knox will also provide a link to the Texas School Safety Center website that provides toolkits and guidelines for various safety issues.

7. **Adjourn**

- There being no further business, Dr. Price announced the meeting adjourned at 11:04a.m.



Debra Price, Chair

Sam Houston State University Charter School

**Open Meeting – Charter Board
Sam Houston State University Charter School
May 25, 2022**

A regular meeting of the Sam Houston State University Charter School Board will be held on May 25, 2022, beginning at 10:00 a.m. in room 279 of the Eleanor and Charles Garrett Teacher Education Center (1908 Bobby K. Marks Dr., Huntsville, Texas) on the campus of Sam Houston State University. The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Convene Meeting
2. Approve Minutes for April 2022 Board Meeting
3. Charter School Reporting
 - a. Campus Updates
 - b. Financial Reporting
 - c. Grant Updates
 - d. Student Enrollment and Attendance Update
 - e. 2022-2023 Projected Enrollment Update
 - f. Recognition of Retiring Board Members
4. Public Comments (Public shall be limited to five minutes per person.)
5. Discussion and Possible Board Action
 - a. Approve Parent Representative nomination to SHSU Charter School Board
 - b. Approve Board Member Representative for the SHSU Charter School Safety Team
6. Adjourn



Superintendent, SHSU Charter School Board

Notice of Open Meeting – Charter Board
Sam Houston State University Charter School
June 29, 2022

A regular meeting of the Sam Houston State University Charter School Board will be held on June 29, 2022, beginning at 10:00 a.m. in room 279 of the Eleanor and Charles Garrett Teacher Education Center (1908 Bobby K. Marks Dr., Huntsville, Texas) on the campus of Sam Houston State University. The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Convene Meeting
2. Welcome New Board Members
3. Approve Minutes for May 2022 Board Meeting
4. Charter School Reporting
 - a. Campus Updates
 - b. Financial Reporting
 - c. 2021-2022 Year End Attendance Update
 - d. 2022-2023 Projected Enrollment Update
5. Public Comments (Public shall be limited to five minutes per person.)
6. Discussion and Possible Board Action
 - a. Approve Updated Emergency Operation Plan and use of National Incident Management System (NIMS)
 - b. Approve Updated 2022-2023 Student/Parent Handbook
 - c. Approve Updated 2022-2023 Teacher Handbook
 - d. Approve Updated 2022-2023 Student Code of Conduct
 - e. Approve Updated 2022-2023 SHSU Charter School COVID Protocols
7. Adjourn

Ronny D. Knox

Superintendent, SHSU Charter School Board

Attendees:

- Present: Kristina Vargo, Ashlee Marshall, Macie Kerbs, Emma Bullock, Barburhan Uzum, Casey Creggan, and Susie Kamman.
- Appearing via Zoom: Erika Ancrum, Charter School Business Manager.
- Non-voting board associates present: Dr. Ronny Knox, SHSU Charter School Superintendent; Ginger Yount, TSUS Office of General Counsel; Lisa Box, Administrative Associate, and Rebecca Carruthers, District PEIMS Coordinator.

1. Call to Order and Establish Quorum

- Dr. Kristina Vargo, Chair, called the meeting to order at 10:01 a.m. and noted a quorum was present.

2. Welcome to New Board Members

- Dr. Kristina Vargo acknowledged new board members, Macie Kerbs and Ashlee Marshall.

3. Approval of Minutes

- Minutes of the May 25, 2022 Board Meeting were unanimously approved.

4. Charter School Reporting

○ Campus Updates

Dr. Knox provided the following:

- The Charter School will soon be onboarding new teachers and paraprofessionals. The Sam Houston State University College of Education programs continue to provide new teachers for the Charter School.
- Three parent-teacher organizations (PTOs) are now operating and have been helpful. A workday is scheduled for July 9th at the Cypress Trails location. Crystal Pflughaupt is the new lead teacher at the Cypress Trails location. Kendra O'Neal is the lead teacher at the new Spring Woods location. Mary Elizabeth Mueller is the lead teacher at Brighton Academy, which now has two sixth grade classes.
- The onboarding of a Remote Interventionist (COVID resource) teacher has helped boost attendance.
- A new Technology Director will soon be added to manage the 580 campus devices. IT@Sam will assign administrative rights for the Technology Director for more efficient management of the Charter School's devices.

○ 2021-2022 Year End Enrollment and Attendance Update

Dr. Knox provided the following:

- Enrollment was 429 as of May, 31 2022.

○ 2022-2023 Projected Enrollment and Attendance Update

Dr. Knox provided the following:

- Projected enrollment for next year is 511.
- Plans are in progress for an attendance orientation for parents of students whose attendance rate is less than 90%.

○ Financial Reporting

Dr. Knox turned the meeting over to Erika Ancrum to present the Financial Reports.

- Erika Ancrum presented the Financial Reports as of May 31, 2022.

5. Public Comments

- There were no public comments made.

6. Discussion and Possible Board Action

- Approve Updated Emergency Operation Plan and Use of National Incident Management System (NIMS)

Dr. Knox announced that Governor Abbott has provided an Emergency Operations Checklist. The Governor wants all schools to adopt The National Incident Management System (NIMS) as the basis for the Emergency Operations Plan. NIMS adds clarity to the emergency plans with standardized terminology.

Motion by Casey Creghan, seconded by Susie Kamman, and was unanimously approved.

- Approve Updated 2022-2023 Student/Parent Handbook

Discussion and approval of this Student/Parent Handbook was omitted as it is a procedural manual and Board approval is not necessary.

- Approve Updated 2022-2023 Teacher/Staff Handbook

The Teacher/Staff Handbook has been updated to include new Covid-19 policy. Charter School staff are considered essential employees. Staff must be tested right after exposure is suspected. If test is negative, they can return to school. This differs from the University's policy. Remote learning option for students is only available to Covid-positive students. The Teacher/Staff Handbook will be updated to list contacts by position title, and not name.

Motion by Emma Bullock, seconded by Casey Creghan, and was unanimously approved.

- Approve Updated 2022-2023 Student Code of Conduct

Parents must sign as acknowledgement and acknowledgment remains on file all year. No after school detention – many parent conferences in lieu of detention. Out of school suspension only for major issues for grades 3 and up. Only one expulsion in the history of the Charter School. Dress code has been updated. Teachers typically do not experience inappropriate dress issues.

Motion by Susie Kamman, seconded by Emma Bullock, and was unanimously approved.

- Approving 2022-2023 Covid Response Protocols

The quarantine period has been reduced to five days. Various options are presented 1) return after 10 days from close contact; 2) early return home for five days and may return with negative test; 3) no quarantine required if vaccinated (first round, but not boosted).

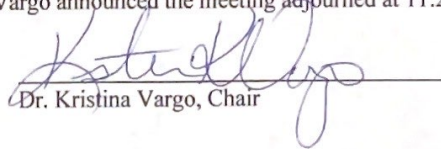
Motion by Casey Creghan, seconded by Macie Kerbs, and was unanimously approved.

6. Miscellaneous

Discussion of setting 2022-2023 Board Meetings and providing additional options for times of meetings. Looking at having a meeting during the summer at the Woodlands Center, and tentative scheduling during the third week of every month starting in July.

7. Adjourn

- There being no further business, Dr. Kristina Vargo announced the meeting adjourned at 11:20 a.m.


Dr. Kristina Vargo, Chair